

# TOWN OF FOXBOROUGH

40 SOUTH STREET  
FOXBOROUGH, MASSACHUSETTS 02035

## PASSPORT INFORMATION

For a FIRST or FIRST ADULT PASSPORT or IF YOUR PASSPORT EXPIRED MORE THAN FIVE (5) YEARS AGO, you will need:

1. Completed application -- Form DS-11 \* \* \* \* **BLACK INK ONLY** \* \* \* \* **DO NOT SIGN** \* \* \* \*
2. **LONG form certified** birth certificate with expired passport (if applicable).
3. One (1) Passport Photo with ¼ inch space at the top
4. Identification: acceptable documentary evidence of identity, i.e. current driver's license or government ID
5. Secondary identification: credit cards, insurance cards, tax bills, utility bills to confirm identity and residence.

## **NO CREDIT CARD PAYMENTS**

Adult, 16 yrs. or older:

|   |                  |   |
|---|------------------|---|
| <b>Passport Book &amp; Card</b>   | \$175.00 (total) | \$140.00 <b><u>MUST BE A CHECK</u></b> payable to <u>U.S. Department of State</u> |
|   |                  | \$35.00 <b>cash or check</b> payable to <u>Town of Foxborough</u>                 |
| <b>Passport Book</b>  | \$145.00 (total) | \$110.00 <b><u>MUST BE A CHECK</u></b> payable to <u>U.S. Department of State</u> |
|   |                  | \$35.00 <b>cash or check</b> payable to <u>Town of Foxborough</u>                 |
| <b>Adult Passport Card</b><br>If you do NOT currently hold a valid<br>Passport Book or Card | \$65.00 (total)  | \$30.00 <b><u>MUST BE A CHECK</u></b> payable to <u>U.S. Department of State</u>  |
|   |                  | \$35.00 <b>cash or check</b> payable to <u>Town of Foxborough</u>                 |

Minor-under 16:

|                                 |                  |  |
|---------------------------------|------------------|--|
| <b>Passport Book &amp; Card</b> | \$130.00 (total) | \$95.00 <b><u>MUST BE A CHECK</u></b> payable to <u>U.S. Department of State</u> |
|                                 |                  | \$35.00 <b>cash or check</b> payable to <u>Town of Foxborough</u>                |
| <b>Passport Book</b>            | \$115.00 (total) | \$80.00 <b><u>MUST BE A CHECK</u></b> payable to <u>U.S. Department of State</u> |
|                                 |                  | \$35.00 <b>cash or check</b> payable to <u>Town of Foxborough</u>                |
| <b>Passport Card</b>            | \$50.00 (total)  | \$15.00 <b><u>MUST BE A CHECK</u></b> payable to <u>U.S. Department of State</u> |
|                                 |                  | \$35.00 <b>cash or check</b> payable to <u>Town of Foxborough</u>                |

Child under 16 **MUST** be accompanied by **BOTH** parents. Parents' ID is used.

Child 16 to 18 **MUST** be accompanied by at least **ONE** parent. Parent's ID is used, and child's if available.

Checks for **U.S. Dept. of State** must have the name and date of birth of the applicant written on the memo line.

To check on the status of a passport application, call 1-877-487-2778 or visit the department of State website at **travel.state.gov**.

ROUTINE SERVICE: at this time 4-6 weeks from time Passport Services **RECEIVES** the application

EXPEDITED SERVICE REQUIRES AN **ADDITIONAL \$60.00** PAYABLE TO THE U.S. DEPARTMENT OF STATE

EXPEDITED SERVICE: at this time 2-3 wks from time Passport Services **RECEIVES** the application with overnight postage paid

All requirements are listed on pages 1 & 2 of the DS-11 form.

**Passport Hours:** Mon. 1:00 pm to 3:30 pm  
Tues. 9:00 am to 6:30 pm  
Wed. 9:00 am to 3:30 pm  
Thurs. 9:00 am to 3:30 pm