



Select Board Meeting - December 03, 2024 Minutes

Open Session at 7:00 PM

Executive Session at 8:10 PM (Minutes taken separately)

Gala Room Foxborough Town Hall 40 South Street

1. 7:00pm - Citizen's Input

1.01 Citizen's Input

2. 7:05pm - Foxborough Commission on Disability Annual Above & Beyond Awards

2.01 Foxborough Commission on Disability (FCOD) to present the Annual Above & Beyond Awards.

Sue Collins, Chair of the Foxborough Commission on Disability (FCOD) & Margret Chaisson presented the Above & Beyond Award to the Papa Ginos on Rt1 to the General Manager Lianne & Fiona Trust who has been volunteering with children with disabilities for the last nine years and who has developed a passion with special education which she plans to pursue.

Senator Paul Feeney presented a citation from the State House to commend Fiona and Papa Ginos of Rt. 1 Foxborough and the work they both do in recognizing the value in all Foxborough residents.

3. 7:20pm - New Common Victualler License for Scram Kitchens INC dba Scram Kitchen & Coffee located at 6 Mechanic Street

3.01 Review & Vote on a new Common Victualler License for Scram Kitchens INC dba Scram Kitchen & Coffee located at 6

Mechanic Street. [Scram CV Application.pdf](#) 

Nick Kesaris, owner. Cosmetic work to the former Primos. Set to launch a fast casual for breakfast and lunch with a wide variety across the menu.

**Motion to approve a new Common Victualler License for Scram Kitchens INC dba Scram Kitchen & Coffee located at 6 Mechanic Street.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, and Dennis Keefe

Carried 4-0

4. 7:25pm -Land at the rear of 34 School Street Disposition (Assessor's Map 79, Parcel 16.1 (1,957+/- sq. ft.))

4.01 Discussion of disposition of real property at the rear of 34 School Street (Assessor's Map 79, Parcel 16.1 (1,957+/- sq. ft.)). Possible vote to dispose and to issue an Invitation for Bid (IFB) to sell property.

Post a Special Town Meeting vote we now need a motion for the Board to vote an invitation to bid. After this vote, it can move to the Procurement Office. One party has come forward before Special Town Meeting that was interested but we will see once it is launched.

**Motion to declare the Assessor's Map 79, Parcel 16.1 (1,957+/- sq. ft.) property at the rear of 34 School Street available for disposition and to issue an IFB for the said property to be sold to the highest bidder without conditions.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, and Dennis Keefe

5. 7:35pm - Asset Naming Policy

5.01 Review & Discuss draft of Asset Naming Policy.

[Asset Naming Petition Form Draft.docx](#) 

[Asset Naming Policy Draft.docx](#) 

[School Naming.pdf](#) 

Long first draft but want to discuss ideas based on the research done by the Town Manager. Options are all in the draft to be discussed and edited.

The nomination with the letter with X number of resident signatures is a good idea and that it has a backing of the nomination. Naming an asset of the Town should not be taken lightly and be left for a Town Meeting vote where the room can be packed and the article passed. This is for people who have done significant things for this community. Adding a layer to the petition to make more of an effort to get the asset named. Then a handful of those people might come to the public hearing to speak on the name. Add that input can be sent in after the public meeting instead of the public hearing to close after that date/time. Need this Board to be comfortable with policy to move forward for years to come with naming Town assets.

6. 7:45pm - Town Manager's Update

6.01 Around Town: Veterans Banner Project Update, Purple Heart signage, Walnut Knoll Update, See Click Fix, Strategic Plan Update, Community Center Update, Budget Review Process has kicked off, World Cup Update & Open Board/Committee Seats.

Around Town Updates:

Veterans Banners are up around Common and at TH parking lot. (The banners will be up till around Memorial Day at which time they will come down, families can take their banner, or we will display them in the community center. After this batch comes down (Memorial Day) we will open up the 2025 banner

applications for the next display that will go up for veterans day next year. it's our hope that this cycle will stick BUT one never knows what else might come up....I know from Amy that the Jaycees will not be putting up Christmas banners. So these will come down in time for Founders day.

Purple Hearts: Veterans also replacing the Purple Heart signs here in town after Thanksgiving because our signs are very worn, we have purchased 6 more signs so that some of the access points into town that did not get a sign previously will get one this time.

Walnut Knoll informational session at COA on January 29th at 2 pm. First building estimated to open September 2025 with second building to follow in December.

See click fix -

https://www.foxboroughma.gov/departments/highway/see_click_fix

Strategic Plan – do we want to begin a process? CIP budget item.

Community center update – aiming for May 1, 2025 opening (sewer).

Moose the dog's owner has appeal Select Board decision to require euthanization. Filed with Court.

First newsletter read by over 1500 people. Next edition will drop the end of this week. Hope for increased circulation. Available on website or by registering and it will go by email.

World Cup planning in full swing.

Post Malone/Jelly Roll – May 31, 2025. We were informed in advance.

Navy vs Notre Dame game announced: October 31, 2026. A Saturday. Trick or treat concerns?

Departmental budget process has begun. Calendar available.

Open seats: Norfolk County Advisory Board, GATRA Advisory Board, and others.

- 6.02 Human Resources: Current Open Positions - Department Administrator Building Inspections, Assistant Director of Public Works/Town Engineer, Building Custodian - COA & Human Services, DPW Equipment mechanic, DPW Laborer/Driver, DPW Water Technician I.

Human Resources/Other Updates:

Current Open Positions -

Department Administrator Building Inspections
Assistant Director of Public Works/Town Engineer – Lance
DelPriore hired as Asst Town Manager in Hopkinton.
Building Custodian - COA & Human Services
DPW Equipment mechanic
DPW Laborer/Driver
DPW Water Technician I

Insurance – working on obtaining additional quotes. Last out
to bid in 2010. Time to revisit market.




7. 7:55pm - Select Board Update

7.01 New Business - Condolences to Paige's family. Light Uptown
was fabulous - great time for all! Any position for this Board to
take on the status of Norwood Hospital and how that effects
our Town residents and our Public Safety team.(Chief Kelleher
is following this closely but we can draft a letter of support.
Dennis to log on the update calls and relay information back
to this Board.)

7.02 Old Business

8. Action Items

8.01 National Grid - Approve a Petition for Joint or Identical Pole
Locations by Massachusetts Electric Company dba National
Grid and Verizon New England, Inc. to install one joint owned
pole on 51 Walnut Street, Pole 19-5 approximately 90 feet
northwest of Pole 20.

[111924_Walnut St Pole Relo.pdf](#)  [National Grid Walnut
Street Public Hearing Notice_111924 stamped.pdf](#)  [DPW
Memo - National Grid - 51 Walnut Street.pdf](#) 

**Motion to approve a Petition for Joint or Identical Pole
Locations by Massachusetts Electric Company dba National
Grid and Verizon New England, Inc. to install one joint owned
pole on 51 Walnut Street, Pole 19-5 approximately 90 feet
northwest of Pole 20.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, and Dennis Keefe

Carried 4-0

8.02 Donation - Accept the donation from Nancy Bach in memory of Peggy Shea to the Foxborough Fire Department in the amount of \$250.

**Motion to accept the donation from Nancy Bach in memory of Peggy Shea to the Foxborough Fire Department in the amount of \$250.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, and Dennis Keefe

Carried 4-0

8.03 Hackney License - Approve a new Hackney License for Mutaro Seidi with an expiration date of December 31, 2024.

**Motion to approve a new Hackney License for Mutaro Seidi with an expiration date of December 31, 2024.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, and Dennis Keefe

Carried 4-0

8.04 Select Board - Approve Select Board Meeting Minutes from November 18, 2024.

[111824_STM Pre Meeting - Minutes.pdf](#) 

****Motion to approve Select Board Meeting Minutes from November 18, 2024.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, and Dennis Keefe

Carried 4-0


9. Adjourn Open Session

Meeting Documents:

[111824_STM Pre Meeting - Minutes.pdf](#) 

[111924_Walnut St Pole Relo.pdf](#) 

[National Grid Walnut Street Public Hearing Notice 111924 stamped.pdf](#) 

[DPW Memo - National Grid - 51 Walnut Street.pdf](#)  [Asset Naming Petition Form Draft.docx](#) 

[Asset Naming Policy Draft.docx](#)  [Scram CV Application.pdf](#)  [School Naming.pdf](#) 

****Motion to adjourn open session.**

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, and Dennis Keefe

Carried 4-0