



Select Board Meeting - Jan 21 2025 Minutes

at 7:00 PM

Gala Room Foxborough Town Hall 40 South Street

1. 7:00pm - Citizen's Input

1.01 Citizen's Input

2. 7:05pm - Town Manager Recommended Budget Presentation

2.01 FY26 Budget Presentation by Brandon Roberts, Assistant Finance Director & Paige Duncan, Town Manager.

[Fiscal Year 2026 Budget Presentation.pptx](#) 

Presentation presented as attached.

Review of SEMRECC yearly cost. \$700K is the worst case scenario. SEMRECC will be highlighted in the February newsletter. Paige, Brandon and any Department Heads are available to the Select Board to answer any questions.

3. 7:25pm - Special Town Meeting Discussion

3.01 Select Board to discuss & possibly schedule a Special Town Meeting. (February 24th or March 3rd)

Possible need for a Special Town Meeting as the Community Center is in need of more funding for the sewer system. Originally proposed working on the building we used our best estimates, but sewer came in well over the budget. The estimate was based off the Walnut Street project, but this quote came in double. Bids for the elevator have not been finalized which it may come in over as well. If we cannot

increase the funding, the project will need to come to a halt. A second option would be to fix the septic that is currently in place. This system has already failed once. Just a matter of what that will cost to fix which will be a waste of money once we tie into Town sewer eventually. Town sewer would have a better benefit long-term.

Chris Gallagher, DPW Director - Engineer and Facilities Director did estimate \$10K. Health Director - we could apply for a septic license we can handle the work inhouse. Short term solution but it will get people in the building quicker. No real downtime for the building to move to Town sewer once it can be done.

If we can get the project done under \$10K, then we possibly wait till Annual Town Meeting so we can have concrete numbers for sewer and elevator.

Moving forward with the septic approach without a Special Town Meeting.

4. 7:35pm - Notification of Political Party

4.01 Select Board authorizes the Town Manager on behalf of the Board to notify the chair of the Republican and Democrat Town Committees that they shall submit to the Board of Registrars (Town Clerk's Office), prior to June 1st, a list of party members who wish to be appointed election workers

In Massachusetts, the process for appointing election officers in towns is governed by General Laws Chapter 54, Section 12.

[Massachusetts General Court](#)

According to this statute, the Select Board is required to notify the chairpersons of the town committees of the two leading political parties (Republican and Democratic) by April 15th each year. This notification informs the chairpersons that they may submit a list of enrolled party members who wish to be appointed as

election officers. These lists must be submitted to the Board of Registrars (typically through the Town Clerk's Office) by June 1st.

Upon receiving these lists, the Board of Registrars reviews the names and, by June 30th, submits to the Select Board the names of individuals they deem qualified to serve as election officers. The Select Board then appoints election officers between July 15th and August 15th from the provided lists. If a town committee fails to submit a list by June 1st, the Select Board may appoint any registered voter of the town who, in their opinion, is qualified to serve.

This process ensures a structured and bipartisan approach to selecting election officers, promoting fair and efficient elections within the town.

Law in place for the Board in each town to have boards and committee members who would like to be an election worker and check in with the Town Clerk.

****Motion for the Select Board to authorize the Town Manager on behalf of the Board to notify the chair of the Republican and Democratic Town Committees that they shall submit to the Board of Registrars (Town Clerk's Office), prior to June 1st, a list of party members who wish to be appointed election workers**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Motion Carries 5-0

5. 7:40pm - Town Manager's Update

- 5.01 Around Town: Honoring Jay Barrows February 4, 2025 at 6:45pm in the Gala Room, Schneider update, Frank Baressi, the Town's last World War II Veteran passed away last

Monday, \$19KFY25 Firefighter Safety Equipment Grant Award, Annual Town Meeting Warrant is open and closes February 14, 2025 - currently 21 articles, Advisory Committee starts budget meetings January 29, 2025, possible Special Town Meeting dates - February 24 or March 3, CIP Meeting March 1, 2025 via zoom, COSTCO opening March 12, 2025.

- 5.02 Human Resources Update: Current Open Positions - Human Resources Director, Firefighter/ Paramedic, Building Custodian - COA & Human Services (PT), Recreational Coordinator (PT), DPW Equipment mechanic, DPW Laborer/Driver, DPW Water Technician I

6. 7:45pm - Select Board Update

- 6.01 New Business- Welcome Home Mike & Josh to the Patriots organization. Jonnie Goodwin is back on the mend - Queen of Foxborough.
- 6.02 Old Business

7. Action Items

- 7.01 Use of Public Way Application for the Rodman Ride for Kids on May 17, 2025 from 7am to 3pm.

[Rodman Use of Public Way Application.pdf](#)  [Rodman.pdf](#) 

Chief Grace has confirmed that his team can handle this event and the Revolution game that is on the same day (night).

****Motion to approve the Use of Public Way Application for the Rodman Ride for Kids on May 17, 2025 from 7am to 3pm.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

7.02 One Day Beer & Wine Application for the Rodman Ride for Kids on May 17, 2025 for service from 8am to 3pm at 38 Neponset Street.

[Rodman One Day Application.pdf](#) 

**Motion to approve a One Day Beer & Wine Application for the Rodman Ride for Kids on May 17, 2025 for service from 8am to 3pm at 38 Neponset Street.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

7.03 Use of Public Way Application for Bailey's Team for Autism on Sunday April 6, 2025 from 6:30am to 11am going down Payson Road towards Chestnut Street, left on Chestnut Street, right on Mechanic Street, right on Railroad Avenue, left on Bird Street, right on Baker Street, left on Chestnut Street and right on Payson road back to the start.

[Baileys Team Application.pdf](#) 

**Motion to approve the Use of Public Way Application for Bailey's Team for Autism on Sunday April 6, 2025 from 6:30am to 11am going down Payson Road towards Chestnut Street, left on Chestnut Street, right on Mechanic Street, right on Railroad Avenue, left on Bird Street, right on Baker Street, left on Chestnut Street and right on Payson road back to the start.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

7.04 Appoint Stephen Cain, Daniel Fallon, Frederick Jones,

Stephen McGrath, Paul Terrio and Michael Esty as Constables, for a term to end January 31, 2028.

**Motion to appoint Stephen Cain, Daniel Fallon, Frederick Jones, Stephen McGrath, Paul Terrio and Michael Esty as Constables, for a term to end January 31, 2028.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

7.05 Donation - Accept the donation from Alexandra Sanford and Daniel Peterson in the amount of \$4000 to aid the Tree Fund.

**Motion to accept the donation from Alexandra Sanford and Daniel Peterson in the amount of \$4000 to aid the Tree Fund.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Carried 5-0

7.06 Select Board - Approve Select Board Meeting Minutes from January 7, 2025.

[Select Board Meeting - Jan 07 2025 - Minutes - Members.docx](#)



** Motion to approve Select Board Meeting Minutes from January 7, 2025.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie

8. 8:00pm - Proposed Pedestrian Bridge Discussion

8.01 Discuss application for grant funding of proposed pedestrian bridge and mobility hub to support Gillette Stadium and Patriot Place.

Jim Caffery & Dan Murphy of the Kraft Group. This is the last RISE grant that will be available. The Kraft Group cannot, as a private entity apply, that is why we are looking to partner with the Town. This grant will fund 80% and we will handle the remaining 20%. Assurances that we will provide the funding for that remaining 20%. We understand this is a complex project, so we are looking to aid in the additional costs fall on us and not on the Town. Anything beyond the grant money. Estimated to be \$35Million. The grant would be \$25Million with the gap being \$10Million which we would fund. We just need to the Town to authorize the Town Manager to submit the application, and the Kraft Group will provide a letter of intent. There is no guarantee we get it. This is the first step in the process is an application and a letter of intent.

Even is we do not want to do the deal, we can also no accept the grant. Time frame to submit is the end of this month.

Jay Talerman, Town Counsel. After the application and letter intent can we set forth an agreement that will outline all costs. This will need a Town Meeting vote as this requires funding. The land acquisition will need a Town Meeting vote to support this as well. Town Counsel has connected with Bond Counsel to further review. No effect on our bond rating. 2/3 vote.

Grant to be released Spring of 2025, typically June. Out of Town Meeting cycle. This could be pending to selection and have it be on the Annual Town Meeting.

Chief Grace, as Patriot Place has grown, we try to minimize the pedestrian and vehicle interaction so this would help. This will help us protect the people and benefit traffic flow. This would increase the product overall.

Jay to work with Jim on the letter of intent and review with Paige.

** Motion to authorize the Town Manager to apply for and sign the RISE grant and submit the letter of intent which is subject to Kraft Group negotiations.

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

Motion Carries 5-0

9. 8:00pm - Executive Session


9.01 Discussion of the acquisition and/or conveyance of land or easements therein, per G.L. c. 30a, s. 21(6), associated with a prospective pedestrian bridge over Route 1 in the vicinity of Foxborough stadium.




**Executive Session did not occur. Select Board remained in Open Session.

9.02 Approve & Release Exe**Executive Session did not occur. Select Board remained in Open Session. cutive Session meeting minutes from January 7, 2025. (pursuant to G.L.c. 30A Section 22)

**Executive Session did not occur. Select Board remained in Open Session. No vote took place.

10. Adjourn

Meeting Documents: [Fiscal Year 2026 Budget Presentation.pptx](#)  [Rodman.pdf](#)  [Rodman B.pdf](#)  [Rodman Use of Public Way](#)

[Application.pdf](#)  [Rodman One Day Application.pdf](#)  [Baileys Team Application.pdf](#) 

[Select Board Meeting - Jan 07 2025 - Minutes - Members.docx](#) 

****Motion to adjourn.**

Moved by: Debbie Giardino

Seconded by: Bill Yukna

Yes Stephanie McGowan, Bill Yukna, Debbie
Giardino, Mark Elfman, and Dennis Keefe

Motion Carries 5-0