



## **Select Board Meeting - Sep 10 2024 Minutes**

at 7:00 PM

Gala Room Foxborough Town Hall 40 South Street

### **1. 7:00pm - Citizen's Input**

1.01 Citizen's Input

### **2. 7:05pm - Road Closure/Bus Coordination**

2.01 Chris Gallagher, DPW Director, to review events of September 3rd on Mechanic Street.

Chris Gallagher - Incident on the first day of school where a contractor took it upon themselves to close the road when they were told to keep the road open for the construction. Very clear made on Friday before the long weekend. Also had a new Sheriff on the detail while DPW Director was at personal appointment. Moving forward, school buses will make their way through no matter what and all contractors and details have been updated and procedure reviewed. This has brought up a larger conversation with Bus Transportation on the School side.

Bill Yukna - Three incidents where bus drivers have not been able to pass through. Not concerned with the communication but who is monitoring these contractors as we know they will do what is easier for them. We do have some families who now drive their children as they now don't trust the transportation system. Anything that can be done on site with these projects will help.

Chris Gallagher - Post these conversations, sites have been visited and it seems they are on the ball with knowing

barricades need to be moved at certain times. Lynn, Transportation Director is now in touch with all DPW Supervisors, so lines of communications are open. Maura has been working on communications if this problem ever arises again.

Stephanie McGowan - Have this been a problem in the past?

Bill Yukna - Always something when paving as it comes up so closely to when School starts.

Stephanie McGowan - Thank you for coming in and addressing the upset parents. We hope with more communication, this will not happen again.

Debbie Giardino - Where are these closures posted? Town website?

Chris Gallagher - DPW Page has projects update section that lists the ongoing paving or construction. If it is a long-term closure, we do post to Facebook.

### **3. 7:15pm - Elm Street Special Town Meeting Warrant Article**

- 3.01 Discussion of potential warrant article for conveyance of electric easement at 70 Elm Street.

Chris Gallagher - Land clearing has been completed today. Next is the underground storage tank prep for construction. License allows National Grid to enter our property to put in underground service and a transformer on site. The license will carry us to Special Town Meeting. This will need a permanent easement that needs to be voted on at Town Meeting. This will cover installation and service work until then.

Bill Yukna - This has happened at all projects. High School and Burrell School. This is consistent. They do not want to get in trouble entering a site where they do not have any type of control

- 3.02 Review & Vote on temporary License for the conveyance of electric easement at 70 Elm Street.

[WR#30955459 Town of Foxborough.pdf](#)  [30955459 Easement SKETCH.pdf](#) 

\*\*Motion to approve the temporary License for the conveyance of electric easement at 70 Elm Street.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

**4. 7:20pm - Street Name Recommendations from the Historical Commission**

4.01 Discuss & Vote on future Town road names.

[Historical Commission Letter.pdf](#) 

Gaby Jordan, Planning Department - The name listed would be the entire name as the legal street name. This would need to be cleared by Public Safety to make sure there is not any similar names that would hurt a safety call. The Street, Lane, Road, Way would depend on the length of the road. The request would also be to have these roads be close to where these residents lived in town.

Mark Elfman - Might be hard with the full name and would suggest that it just be the last name and then maybe a plaque to honor the full name.

Bill Yukna - I think this makes sense. Of course, have the recognition. Just don't want it to be confusing for anyone, not just public safety.

Gaby Jordan - Public Safety has approved as is. If we could approve the names, we can then move on and work on the official street names.

Stephanie McGowan - Just want to make sure that public safety is all set.

\*\*Motion to approve the list of future Town road names.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie  
Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

**5. 7:25pm - Common Victualler, Annual Entertainment, Automatic  
Amusement & Pool Table License Applications - Laced Pizza & Pub at  
94 Washington Street**

5.01 Review & Vote on a Common Victualler License Application for  
Laced Pizza & Pub located at 94 Washington Street.

[Laced Common Vic Application.pdf](#) 

Chad McGrath, currently an only of a location in Taunton.  
Looking to expand as family lives in the area and grew up here  
as well. Want the Town Spa feel. Will open as soon as possible  
but want to get open for take out.

**\*\*Motion to approve a Common Victualler License Application  
for Laced Pizza & Pub located at 94 Washington Street.**

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie  
Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

5.02 Review & Vote on an Annual Entertainment License  
Application for Laced Pizza & Pub located at 94 Washington  
Street.

[Laced Entertainment Application.pdf](#) 

**\*\*Motion to approve an Annual Entertainment License  
Application for Laced Pizza & Pub located at 94 Washington  
Street.**

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

5.03 Review & Vote on an Automatic Amusement License Application for Laced Pizza & Pub located at 94 Washington Street.

[Laced Entertainment Application.pdf](#) 

\*\*Motion to approve an Automatic Amusement License Application for Laced Pizza & Pub located at 94 Washington Street.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

5.04 Review & Vote on a Pool Table License Application for Laced Pizza & Pub located at 94 Washington Street.

[Laced Pool Table Application.pdf](#) 

\*\*Motion to approve a Pool Table License Application for Laced Pizza & Pub located at 94 Washington Street.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

**6. 7:35pm - Rename Booth 2 Field at Booth Recreation Complex (80 South Street) as "Jeannetti Bernstein Memorial Field"**

[Jeannetti Bernstein naming request.pdf](#) 

6.01 Recreation Chair, Heather Harding, to review the Recreation Board's vote to rename the Booth 2 Field at Booth Recreation Complex (80 South Street) and include on the Special Town Meeting Warrant.

Heather Harding, Chair of the Recreation Board. August Recreation Board after the 60-day public comment period, board voted unanimously to vote the field the Jeannetti Bernstein Memorial Field. This will be the third field naming in the last 30 years.

Brendan Schneider, 15 Leonard Street. Graduated 2007 from Foxborough High School. I was coached by both Coaches.

Stephanie McGowan - Naming of a field is a huge honor. The policy is a bit vague so we might need to visit again down the road. If we could review both Coaches accomplishments.

Heather Harding - Never had a policy before the Town Asset Naming Policy which is a bit vague. Grey area so we wanted to be cautious and come here to the Select Board. Had a 60-day comment period where our board could ask questions as they please. Posted on the website as an agenda item. Discussion at the June meeting. Then open comment was posted. Baseball Board did vote on this as well to support. Then Recreation Board voted in August.

Bill Yukna - Policy reads that to "acknowledge in a significant way to the public." Concerned about the Booth area as that was named after Willford Booth who founded Recreation and was on the board for 32 years developing that area. This place is already named for someone, and we already changed a chunk of it for Stew.

Heather Harding - The idea was brought to us through vetting. No other ideas were brought up. We do have a bench for Chet. We wouldn't change the Booth Recreation Complex so that would remain, and the playground would remain the Booth Playground.

Bill Yukna - What is the timing on these individuals in terms of what they put into youth baseball.

Brendan Schneider - Over a decade for both in baseball, basketball and football. They then stayed involved in the Town.

Bill Yukna - Many parents coached youth soccer since my children were young, but I would not consider that significant. Not sure these names rise to that level of naming.

Mark Elfman - Agree with Bill. I think naming the dugouts would be perfect instead of an entire field. I don't see the level of naming a field.

Brendan Schneider - Their contribution is similar to Stew Bayuk.

Stephanie McGowan - Want to be sensitive. In the obituary, Foxborough baseball was not mentioned in a few. Did do my homework on checking with residents who were very involved in youth baseball.

Dennis Keefe - We need to be respectful of the Booth family.

Stephanie McGowan - Can we back this up and dig a little deeper before this goes to Town Meeting?

Heather Harding - We only followed the policy that is written, and the information brought to us, this warrants moving forward to go to a Town Meeting vote.

Bill Yukna - yes you did follow the policy but some of the words in there need to be more clearly defined. The school policy is not vague at all.

Stephanie - I would like to see this policy turn to be a Select Board vote only just like how the school proceeds and it's a School Committee vote only to name a piece of school property. This would take the emotion out of it.

**\*\*Motion to include the Renaming Booth 2 Field at Booth Recreation Complex (80 South Street) as "Jeannetti Bernstein Memorial Field"**

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes**                      Debbie Giardino

**No**                        Stephanie McGowan, Bill Yukna, Mark Elfman,  
and Dennis Keefe

**Motion Fails 1-4**

6.02 Update on Recreation Department Projects.

Heather Harding, Chair of the Recreation Board - Mill Street re-do is in the final stage. We have a wish list of pool lift and wifi but those would be down the road. Payson Road - Pickle Ball Courts are heavily used - Looking into nets and lighting and a way to keep the dogs and golfers off the fields. Thank you to the donations for updating the basketball courts. The bulbs are also being replaced which is a big hit.

Bill Yukna - Any problem with the lights and the neighbors?

Heather Harding - No one is around there, and the lighting would not be huge.

Mark Elfman - Outhouse complaint of them leaving the pickleball courts.

Heather Harding - Those left without our knowledge, and they will be going back.

Dennis Keefe - Do you have to be a Foxborough resident to schedule time?

Heather Harding - No one is checking IDs but we do have times that are reserved for Foxborough Seniors. Every community seems to have their own pickleball courts so there are meet ups. No way to police. Haven't had a problem.

Booth is nearing completion. Pavillion roof to go on this month. A few things needed to be bumped due to the procurement process. Skate Park will have the center piece installed. Park is being closed now so the current center piece can be taken out. We will make repairs to the outside structure. Total spend will be \$118K not counting time donated.

High priority needs but we do not have the funding. We do review this every month. Balance from \$100K minimum to \$486K but that top number does not account for some of those expenses that are coming up that are paid out later in the year.

**7. 7:45pm - Procurement Policies**

7.01 Review & Vote on the Procedure for Designer Selection by



Town Departments.

[AP Procurement Designer Selection Final.docx](#) 

The State requires this when a project meets a particular threshold. The approving body is the Select Board and they would delegate the oversight to the Permanent Municipal Building Committee.

\*\*Motion to approve the Procedure for Designer Selection by Town Departments.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

7.02 Review & Vote on the Procedure for Disposal of Surplus Supplies, Materials, & Equipment by Town Departments.

[AP Procurement Disposal of Surplus Final.docx](#) 

This outlines two processes in regard to a value above \$10K or below \$10K. More than \$10K, the process would be more detailed, aiming for the highest dollar amount. Attached to the policy would be a form. Value would be the current value and not the purchase price. Usually vehicles would be trade ins or auction.

\*\*Motion to approve the Procedure for Disposal of Surplus Supplies, Materials, & Equipment by Town Departments Policy.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

**8. 7:55pm - Select Board Update**

8.01 New Business

To review the Naming of Town Assets Policy. Compare to the school policy. Successful Jaycees Car Show! Audit RFQ was reviewed yesterday and will be sent out September 24th. Great job Patriots!

8.02 Old Business

**9. Action Items**

9.01 Recreation - Select Board to accept a \$600 ice cream donation from Clay Subaru to support Recreation Department programs.

[Recreation Donation.pdf](#) 

\*\*Motion to accept a \$600 ice cream donation from Clay Subaru to support Recreation Department programs.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

9.02 Police Donation - Accept the donation from an anonymous donor in the amount of \$100,000 to the Foxborough Police Department Gift Donation Fund.

\*\*Motion to accept the donation from an anonymous donor in the amount of \$100,000 to the Foxborough Police Department Gift Donation Fund.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie

Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

- 9.03 Fire Donation - Accept the donation from an anonymous donor in the amount of \$100,000 to the Foxborough Fire Department Gift Donation Fund.

\*\*Motion to accept the donation from an anonymous donor in the amount of \$100,000 to the Foxborough Fire Department Gift Donation Fund.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

- 9.04 Use of Public Way Application - Knights of Columbus Annual Tootsie Roll Drive on October 5th from 8am to 1pm on the corners of the Town Common.

[K of C Tootsie Roll Drive Public Way Application.pdf](#) 

\*\*Motion to approve the Use of Public Way Application for the Knights of Columbus Annual Tootsie Roll Drive on October 5th from 8am to 1pm on the corners of the Town Common.


*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

- 9.05 Extended Hours Request - Foxborough VFW Post 2626 located at 337 Cocasset Street to serve alcohol on October 20th starting at 9am as the Patriot's game is played in London.

[VFW Request.pdf](#)  Businesses in Town, please make those requests so they are not one at a time.

**\*\*Motion to approve the Extended Hours Request or Foxborough VFW Post 2626 located at 337 Cocasset Street to serve alcohol on October 20th starting at 9am as the Patriot's game is played in London.**

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

9.06 Select Board - Approve Select Board Meeting Minutes from August 12th.

[SB Minutes 081324.pdf](#) 

**\*\*Motion to approve the Select Board Meeting Minutes from August 12th.**

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

**10. Adjourn**