



## Select Board Meeting - Jan 07 2025 Minutes


at 7:00 PM

Gala Room Foxborough Town Hall 40 South Street

### 1. 7:00pm - Citizen's Input

1.01 Citizen's Input

### 2. 7:05pm - Change of Manager Application for Red Robin International, Inc dba Red Robin America's Gourmet Burgers & Spirits, 201 Patriot Place.

2.01 Review & Approve a Change of Manager Application for Red Robin International, Inc dba Red Robin America's Gourmet Burgers & Spirits, 201 Patriot Place to appoint John Tracey as Manager of Record. [010724 Change of Manager Red Robin ABCC Redacted.pdf](#) 

John was formally with Ken's Steakhouse as the Manager of Record for the last four years and previously owned two restaurants himself. He is familiar with the Towns Rules & Regulations. Katie will connect him with FoxCares.

\*\*Motion to approve a Change of Manager Application for Red Robin International, Inc dba Red Robin America's Gourmet Burgers & Spirits, 201 Patriot Place to appoint John Tracey as Manager of Record.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie

Giardino, Mark Elfman, and Dennis Keefe

**Motion Carries 5-0**

**3. 7:15pm - Town Clerk: Public Hearing: Mail In Voting Discussion & Vote**

\*\*Motion to open the public hearing.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie  
Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

3.01 Public Hearing: Select Board to discuss and vote on Mail In  
Voting for Annual Town Elections.

2022 legislation changed the early voting rules and regulations. The absentee ballot option still allows people to vote when they would like. There is the possibility of incurring the cost and then have no one return a ballot. If we have a process that is working, then why take on the cost. There have been people that wanted the mail in voting as they came and spoke last year, but those individuals did come in and use the absentee ballot. We want to be encouraging voting.

\*\*Motion to close the public hearing.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie  
Giardino, Mark Elfman, and Dennis Keefe

**Motion Carries 5-0**

\*\*Motion to opt out of by mail early voting for the annual  
Town election.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Motion Carries 5-0**

3.02 Town Clerk: Authorize one Police Officer for 2025 Elections. Authorize the Chief of Police to provide the correct amount of protection. This is a vote for the Board on a yearly basis. Asking to designate the Chief of Police

\*\*Motion to approve the Chief of Police to authorize Police Officers for 2025 Elections.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

3.03 Announcement of Election Nomination Papers available, process and dates leading up to the Annual Town Elections. Papers can be picked up January 21st and have till March 17th at 5pm to return papers. Working with Maura, the Communications Specialist to advertise on Town social media.

#### **4. 7:30pm - Finance Department: Free Cash Presentation & Discussion**

4.01 Free Cash Presentation by Marie Almodovar, Finance Director and Brandon Roberts, Assistant Finance Director. [Free Cash Presentation \(2025.01.07\).pptx](#) 

Presentation attached.

#### **5. 7:40pm -Land at the rear of 34 School Street Disposition (Assessor's Map 79, Parcel 16.1 (1,957+/- sq. ft.))**

5.01 Establish a minimum bid amount for the disposition of real property at the rear of 34 School Street (Assessor's Map 79,

Parcel 16.1 (1,957+/- sq. ft.)). Possible vote to set minimum bid amount in the Invitation for Bid (IFB) to sell property.

Brandon, the Assistant Finance Director noted that we have incurred some legal costs and legal posting fees so we are looking to possibly set a lowest bid amount to cover those costs. Assessed value is \$5300.

**\*\*Motion to set an amount of \$1000.00 as the minimum bid amount in the Invitation for Bid (IFB) to sell property, 34 School Street (Assessor's Map 79, Parcel 16.1).**

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

**6. 7:50pm - Town Manager's Update**

6.01 Around Town: MMA Annual Town Report Award. Maura Buckley, Communications Specialist to present at the Annual MMA Conference in January, 61 Granite Street Update, Skipjack's Restaurant Update, Walnut Knoll Information Session at the COA on January 29 at 2pm. January Newsletter available January 10, Town Hall closed on MKL Day January 20. AdCom budget review meetings kick off January 29, & CIP Meeting on March 1.

**Around Town Updates:**

Foxborough is being recognized with an award for 3rd place in Category 2 (population 15,001-30,000) of the MMA's Annual Town Report contest. Award will be presented at MMA conference at end of January.

Maura and I will each be presenting or panelists at a session at MMA's conference this year.

61 Granite Street – looking into issue with flooding due to beaver activity. Conservation Commission will be discussing at their January 13th meeting.

Skipjack's restaurant at Patriot Place closed after sixteen

years of operation, Jeff and Beth Senior are retiring and leaving the restaurant business. Skipjack's is one of Patriot Place's original restaurant partners and they've served their guests and our community well throughout the years. Walnut Knoll informational session at COA on January 29th at 2 pm. First building estimated to open September 2025 with second building to follow in December. January newsletter available January 10th. End of this week. Town Hall will be closed for Martin Luther King, Jr. Day on January 20th Annual Town Meeting warrant is open. warrant will close on Feb 14th because the 15th is a Saturday. Departments have been notified. AdCom begins budget meetings on January 29th. Run through February. Wednesday night. Not televised. CIP meeting Saturday, March 1st (morning). On Zoom

- 6.02 Human Resources Update: Assistant Director of Public Works/Town Engineer, Building Custodian - COA & Human Services (PT), Recreational Coordinator (PT), DPW Equipment mechanic, DPW Laborer/Driver, DPW Water Technician I Paige Eppolito, HR Director is leaving her role and relocating to Dennis.

## **7. 8:00pm - Select Board Update**

- 7.01 New Business: Jay Barrows  
Going to invite Jay and the Common Business Collaborative to come to a future meeting to thank him for his contributions to the Town.
- 7.02 Old Business  
Laced Pizza & Pub and Augusta Subs and Salads have both received their liquor license and we look to see their launch dates promoted.  
DPW project update is well underway but experiencing a few delays with weather and foundation pouring. Expected first week of December 2025.  
Norwood Hospital meetings will restart. Dennis to join and report back.

Auditorium project did not pass with the State's last meeting. Do not need to refile and will go through again. More politics driven with the other projects it was bundled with.

## 8. Action Items

8.01 Approve a Memorial Bench to honor Grace K. Lynch.

[Lynch - Memorial Bench Application.pdf](#) 

\*\*Motion to approve a Memorial Bench to honor Grace K. Lynch.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

8.02 Accept a donation in the amount of \$1200 for the Memorial Bench to honor Grace K. Lynch.

\*\*Motion to accept a donation in the amount of \$1200 for the Memorial Bench to honor Grace K. Lynch.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes** Stephanie McGowan, Bill Yukna, Debbie Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

8.03 Select Board - Approve Select Board Meeting Minutes from December 17, 2024.

\*\*Motion to approve Select Board Meeting Minutes from December 17, 2024.

*Moved by:* Debbie Giardino

*Seconded by:* Bill Yukna

**Yes**

Stephanie McGowan, Bill Yukna, Debbie  
Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

**9. Adjourn Open Session**

Meeting Documents:[010724\\_Change of Manager Red Robin  
ABCC\\_Redacted.pdf](#)  [Free Cash Presentation \(2025.01.07\).pptx](#)  [Lynch  
- Memorial Bench Application.pdf](#) 

\*\*Motion to adjourn open session. Going into Executive Session and will not return. Discussion of the acquisition and/or conveyance of land or easements therein, per G.L. c.. 30a, s. 21(6), associated with a prospective pedestrian bridge over Route 1 in the vicinity of Foxborough stadium.

*Moved by:* Mark Elfman

*Seconded by:* Bill Yukna

**Yes**

Stephanie McGowan, Bill Yukna, Debbie  
Giardino, Mark Elfman, and Dennis Keefe

**Carried 5-0**

Roll Call Vote.