

Tuesday, June 4, 2024
Select Board Meeting Minutes
Gala Meeting Room
Town Hall, 40 South Street
7:00pm

Members Present:

Stephanie McGowan, Chair
Bill Yunka, Vice Chair
Debbie Giardino, Clerk
Mark Elfman
*Dennis Keefe

Also Present:

Paige Duncan, Town Manager
Katie Lang, Executive Assistant

*Attendance via Zoom

All Select Board meetings are recorded and broadcast by Foxboro Cable Access on Government Channel 22/38 and at [FCATv.org/live](https://www.fcatelevision.org/live)

1. 7:00pm - Citizen's Input

Ryanne McGowan, 19 Rhodes Lane. Applied to the Child Sexual Abuse Awareness Committee, felt treated unfairly. Worcester State graduate, resident assistant, have the proper training that would be a good fit. Full background listed on the application held at the Town Manger's Office.

Chair Stephanie McGowan read an email sent in by Randall Lyons, 59 Carroll Drive.

2. 7:05pm – Thank You

Select Board to thank Bianca, Emma and Cam from Mr. Ivatts' shop class, at Foxborough High School, who produced new signs for our Town conservation properties.

Huge thank you to Mr. Ivatt's and the three students. A Facebook posting became a hot topic and now these will stand in the community for all to enjoy.

3. 7:10pm - Foxborough High School Project - Student Presentation on Policy Change

Foxborough High School Junior, Lucas Lane to give a policy change presentation as part of a year-end project. Presentation on rank choice voting.

Paul Dumas, 4 Adams Street. Thank you to Lucas and his work on Memorial Day.

4. 7:25pm - DPW Update & National Grid Update

Bob Moran, Community Manager & Ted Lombardi, Principal Engineer, National Grid representatives to give an update on the current fiscal year.

Four new stations in Town to help service. Patriot Place, Neponset Ave, Elm Street, and Crocker Pond in Wrentham but that feeds some of Main Street. Three new are in the works.

Tree trimming is complete in East Foxborough. Pruning last year, 38 miles were completed and this year, since April 1st, 16 miles have been completed. Tree trimming but also tree removal.

Line maintenance? Chestnut Street is a hazard area. National Grid looks at a “worst performing feeder” and then can assess to see if the lines need to be replaced. Ted will look into this line and report back to Town Manager.

Chris Gallagher, DPW Director and Lance DelPriore, Assistant DPW Director, to give an update on Highway, Tree & Park and overall maintenance. Bob Worthley, Water Superintendent to give an update on water & sewer.

PowerPoint Presentation

Storm water drains in town but there is no funding? Finding that when we do a water main project, those are generally corroded metal pipes which need to be replaced.

5. 7:45pm - Town Counsel Review

Review & Discuss next steps in Select Board selecting Town Counsel services for FY25 and beyond.

Dennis has submitted his recommendations to the Town Manager.

Looking to bring in two firms for interviews out of the four submissions. About an hour per interview. Bill thinking dropping Murphy and Hesse – qualified but did not seem like the right fit. Dennis – Mead at the top, large firm, KP Law not favorable. Cost should be evaluated. Debbie – one firm to provide counsel and labor in one? The three, without Mead, could handle both arms. Stephanie did speak with Jaime Kenny who is current labor counsel. This firm was brought on as Pat Costello did not have labor in his background. Bill – having two firms is at the discretion of the Town and what is best. This direction would be discussed at a later time, would need to see who is chosen first. All firms do understand that is the preference of the Town to decide on one or two counsels. Town Manager recommended the Board to speak with Town department heads on their work with Jaime before that decision is made. Board is dropping Murphy, Hesse. A night to be determined to hold separate interviews.

6. 8:00pm - Boards, Committees & Commissions

Discuss & Vote on Foxborough Board, Committee & Commission Handbook.

Motion to approve the updated Foxborough Board, Committee & Commission Handbook., by B. Yukna, 2nd by M. Elfman.

Approved. 5-0. Roll Call. Mark – Yes. Bill – Yes. Stephanie – Yes. Debbie – Yes. Dennis – Yes.

Discuss & Vote on Select Board Liaison List for Boards, Committees and Commissions.

Motion to approve the Select Board Liaison List for Boards, Committees and Commissions as discussed., by B. Yukna, 2nd by .M. Elfman

Approved. 4-0. Dennis left the meeting.

Select Board to appoint Barbara Kelley to the Council on Aging/Human Services Board for a term to end May 31st 2027.

Motion to appoint Barbara Kelley to the Council on Aging/Human Services Board for a term to end May 31st 2027., by D. Giardino, 2nd B. Yukna.

Approved. 4-0.

Select Board to appoint Amy Berdos to the Capital Improvement Planning Committee for a term to end May 31st 2025.

Motion to appoint Amy Berdos to the Capital Improvement Planning Committee for a term to end May 31st 2025. by D. Giardino, 2nd by B. Yukna.

Approved. 4-0.

Select Board to appoint Gary Whitehouse to the Permanent Municipal & School Building Committee for a term to end May 31st 2027.

Motion to appoint Gary Whitehouse to the Permanent Municipal & School Building Committee for a term to end May 31st 2027., by B. Yukna, 2nd by M. Elfman.

Fail. 2-2.

Select Board to appoint Gary Whitehouse to the Personnel Board for a term to end May 31st 2026.

Motion to appoint Gary Whitehouse to the Personnel Board for a term to end May 31st 2026. , by B. Yukna, 2nd by M. Elfman.

Fail. 2-2.

Select Board to reconfirm Foxboro's Open Space & Recreation Plan Committee membership. Four voting members plus three voting liaisons: one from the Recreation Board, one from the Conservation Commission and one from the Commission on Disability. Ex-officio to be the Town Manager, one Select Board member, GIS Analyst, Director of Human Services, Recreation Division Director, Conservation Agent and the Land Use & Economic Development Director. Term to be three years.

Motion to reconfirm Foxboro's Open Space & Recreation Plan Committee membership. Four voting members plus three voting liaisons: one from the Recreation Board, one from the Conservation Commission and one from the Commission on Disability. Ex-officio to be the Town Manager, one Select Board member, GIS Analyst, Director of Human Services, Recreation Division Director, Conservation Agent and the Land Use & Economic Development Director. Term to be three years. by D. Giardino, 2nd by M. Elfman.

Do we have a Division Director? Yes.

Approved. 4-0.

Motion to appoint Debbie Giardino as the Open Space & Recreation Plan Committee Select Board Liaison, by B. Yukna, 2nd by M. Elfman.

Approved. 4-0.

Select Board to appoint Lauren Bitar to the Open Spaces & Recreation Plan Committee for a term to end May 31st 2027.

Motion to appoint Lauren Bitar to the Open Spaces & Recreation Plan Committee for a term to end May 31st 2027. by D. Giardino, 2nd by B. Yukna.

Approved. 4-0.

Select Board to appoint Jim Green to the Open Spaces & Recreation Plan Committee for a term to end May 31st 2027.

Motion to appoint Jim Green to the Open Spaces & Recreation Plan Committee for a term to end May 31st 2027. by D. Giardino, 2nd by M. Elfman.

Approved. 4-0.

Select Board to appoint Cindy Tracey to the Open Spaces & Recreation Plan Committee for a term to end May 31st 2027.

Motion to appoint Cindy Tracey to the Open Spaces & Recreation Plan Committee for a term to end May 31st 2027. by D. Giardino, 2nd by B. Yukna.

Approved. 4-0.

Discuss Child Sexual Abuse Awareness Committee By-law.

Discussion ensued about the history of the committee being build and the work the committee has done.

HOLD.

Select Board to appoint Marc Craig to the Child Sexual Abuse Awareness Committee for a term to end May 31st 2027.

HOLD.

Select Board to appoint Bob Correia to the Child Sexual Abuse Awareness Committee for a term to end May 31st 2027.

HOLD.

7. 8:20pm – Town Manager Goals

Review & Discuss first draft of Town Manager Goals for FY25.

GOFA book format. Communication – vary from website, social media to the communications plan. Add the notification system to implement. Coordinate with Water and Health Departments on PFAS and storm water – want outreach and education. Major project updates. Varies ways to measure the goals and timing. Website it underway. Start of first draft of Strategic Communications Plan which should have a drat this Fall. Goal 2. Financial Policies. Working towards budget education and procurement. Financial Summit – we will try and increase viewership. Human Resources and labor relations looking to develop a compensation strategy, 7 collective bargaining contracts. Optimizing HR function and trainings. Goal 4. Fostering supportive business environment as that offset tax burden on residents, EDC, Master Plan. Goal 5 – Strategic Planning, time is stretched but we need to find scope and how we will pay for it.

Good start. Will submit these for the GOFA book and get on website. Want to be transparent as to what the Town Manager is doing. Vote next meeting

8. 8:35pm - Town Manager's Update

Around Town Updates: Community Center – working with Pat Costello on Purchase and Sale. Resolving septic/sewer issue. Chris Gallagher assisting.

Recreation– Renee has given her notice, and her last day will be June 5th. Starting June 6, Kristen Pellerin will be the Acting Recreation Director until a permanent Director is hired. I expect to post the position at the end of August with hiring to be completed in September. Moving forward if you have any Recreation

questions/concerns please address them to Kristen (or Marc). Prior to coming to Foxborough 2 ½ years ago Kristen spent 7 years working various rolls at the Randolph Rec Department. It may take a few weeks for her to get fully up to speed on all operations

Olive and Mint – Resolution agreement? Waiting on confirmation to see if all issues have been resolved.

CSX train – complaints. I had some complaints a few years ago. Working with Jay Barrows and Senator Feeney to address some new recent concerns about idling of trains near North Street

Human Resources Updates:

Current Open Positions - interviewing

Water Tech

Firefighter/paramedic

Vacation – I will be out of the office June 5 – June 11. Return June 12th.

Construction Updates

Walnut Street - June 24th at noon. Ground breaking.

Use of Town Property Permits: Reminder Farmer’s Market on Thursday afternoons.

9. Select Board Update

New Business - All appointments/reappointment letters have been given to the Town Clerk. As these are all considered new terms, please see the Town Clerk to be sworn in again. Deadline is June 15th 2024.

New Business - Thank you Renee Tocci!

Long time Judy Norwood passed away.

Director of Operations Role to be on an upcoming agenda.

10. 8:50pm - Tom Brady Discussion

Discuss & possible vote on acknowledgement of Tom Brady.

June 12th if Tom Brady night at the Stadium to induct into the Hall of Fame. Proclamation for Tom Brady to name June 12th 2024 Tom Brady Day in Foxborough.

Stephanie McGowan read the Proclamation.

TOWN OF FOXBOROUGH - A Proclamation

WHEREAS, Tom Brady, as quarterback of the New England Patriots, has demonstrated unparalleled skill, dedication, and leadership on and off the football field;

WHEREAS, Tom Brady led the New England Patriots to multiple Super Bowl championships, bringing pride and joy to the Foxborough community and the greater New England region;

WHEREAS, Tom Brady's commitment to excellence and his sportsmanship have made a lasting impact on the sport of football and have inspired countless fans and aspiring athletes;

WHEREAS, Tom Brady's achievements and legacy have significantly contributed to the reputation and success of the New England Patriots, cementing his status as a football icon;

WHEREAS, June 12, 2024, marks a fitting date to celebrate and honor Tom Brady's illustrious career and his enduring connection to Foxborough and the region;

THEREFORE, BE IT RESOLVED, that the Foxborough Select Board hereby dedicates June 12, 2024, as Tom Brady Day in Foxborough;

THEREFORE, BE IT RESOLVED, that the Foxborough Select Board encourages all residents, businesses, and organizations within the community to recognize and celebrate Tom Brady's contributions on this day;

THEREFORE, BE IT RESOLVED, that a copy of this motion be presented to Tom Brady as a token of appreciation for his remarkable career and his positive influence on the community.

Tom Brady Day

This proclamation, given under the seal of the Town of Foxborough, on this 4th day of June, 2024

Motion to accept the proclamation as just read, by S. McGowan, 2nd by M. Elfman.

Approved. 4-0.

11. Action Items

Use of Public Way Application for the Annual Jaycees Car Show on September 1st 2024 10am to 2pm.

Motion to approve the Use of Public Way Application for the Annual Jaycees Car Show on September 1st 2024 10am to 2pm by D. Giardino, 2nd by M. Elfman.

Approved. 4-0.

Use of Public Way Application for the Roadman Ride for Kids on September 21st 2024 from 7am to 4pm.

Motion to approve the Use of Public Way Application for the Roadman Ride for Kids on September 21st 2024 from 7am to 4pm., by D. Giardino, 2nd by M. Elfman.

Approved. 4-0.

One Day Beer & Wine Application for the Rodman Ride for Kids on September 21st 2024 for service from 11am to 4pm at 38 Neponset Street.

Motion to approve the One Day Beer & Wine Application for the Rodman Ride for Kids on September 21st 2024 for service from 11am to 4pm at 38 Neponset Street., by D. Giardino, 2nd by B. Yukna.

Approved. 4-0.

Police Donation - Accept the enrollment fees for the Junior Police Academy in the amount of \$150.00.

Motion to Accept the enrollment fees for the Junior Police Academy in the amount of \$150.00., by D. Giardino, 2nd by M. Elfman.

Approved. 4-0.

Police Donation - Accept the enrollment fees for the Junior Police Academy in the amount of \$150.00.

Motion to Accept the enrollment fees for the Junior Police Academy in the amount of \$150.00 by D. Giardino, 2nd by M. Elfman.

Approved. 4-0.

Police Donation - Accept the enrollment fees for the Junior Police Academy in the amount of \$450.00.

Motion to Accept the enrollment fees for the Junior Police Academy in the amount of \$450.00., by D. Giardino, 2nd by B. Yukna.

Approved. 4-0.

Kraft Sports & Entertainment Group - Approve Additional data sheets for the New England Patriots 2024 - 2025 Football Season (Under the 2024 Annual Entertainment License).

Motion to Approve Additional data sheets for the New England Patriots 2024 - 2025 Football Season (Under the 2024 Annual Entertainment License)., by D. Giardino, 2nd by B. Yukna.

Approved. 4-0.

Extended Hours Request - The Scorpion Bar & Mexican Cantina at 253 Patriot Place, Renaissance Patriot Place at 28 Patriot Place, Red Robin at 201 Patriot Place, Axel&Byrne at 267 Patriot Place, Citizen Crust at 229 Patriot Place and Splitsville at 220 Patriot Place to serve alcohol accompanied by food on September 15th, October 6th, 13th and 27th, November 17th and December 1st as the Patriots will play at home with a 1pm EST kick off.

Motion to approve the Extended Hours Request for The Scorpion Bar & Mexican Cantina at 253 Patriot Place, Renaissance Patriot Place at 28 Patriot Place, Red Robin at 201 Patriot Place, Axel&Byrne at 267 Patriot Place, Citizen Crust at 229 Patriot Place and Splitsville at 220 Patriot Place to serve alcohol accompanied by food on September 15th, October 6th, 13th and 27th, November 17th and December 1st as the Patriots will play at home with a 1pm EST kick off. , by D. Giardino, 2nd by M. Elfman.

Approved. 4-0.

Wormtown One Day Beer and Wine Licenses for the Patriot Place Pickleball Classic, 1 Patriot Place for June 21st, 22nd & 23rd.

Motion to approve three Wormtown One Day Beer and Wine Licenses for the Patriot Place Pickleball Classic, 1 Patriot Place for June 21st, 22nd & 23rd. , by D. Giardino, 2nd by M. Elfman.

Approved. 4-0.

Select Board - Approval of Minutes from the May 21st 2024 meeting.

Motion to approve Minutes from the May 21st 2024 meeting. , by D. Giardino, 2nd by B. Yukna.

Approved. 4-0.

12. Adjourn

Adjournment

Motion to adjourn by D. Giardino, 2nd by B. Yukna

Approved. 4-0.

Agenda documents:

2024 Extended Request

2024 Extended Request

2024 Patriots Data Sheet

052124 Minutes

AB - sunday ltr

Boards and committees liaison list 2024

BOS request OSRP IC

COA_Barbara Kelley

CSAC Email Exchange

CSAC_Bob Cutler

CSAC_Correia and Craig

CSAC_Pat Costello

Early Liquor license request

Extension of Business Hours_Scorpion Bar

FHS Presentation

Jaycees Car Show

Member list 9-18-2023

OPEN EARLY

Police Donation A

Police Donation B

Police Donation C

Proposal Project Presentation

Rodman Ride Use of Public Way and Beer_Wine

Town Manager Goals_FY25_5.28.24

Wormtown June 21

Wormtown June 22

Wormtown June 23

Foxborough Boards Committee Handbook 051624