

Tuesday, April 9, 2024  
Select Board Meeting Minutes  
Gala Meeting Room  
Town Hall, 40 South Street  
7:00pm

Members Present:  
Mark Elfman, Chair  
Leah Gibson, Clerk  
Dennis Keefe  
\*Seth Ferguson

Also Present:  
Paige Duncan, Town Manger (PD)  
Katie Lang, Executive Assistant (KL)  
Chief Michael Kelleher  
Deputy Chief Richard Noonan  
George Bell, Chair Stadium Advisory  
\*Pat Costello, Town Counsel  
\*Chris Gallagher, DPW Director

\*Attendance via Zoom

**All Select Board meetings are recorded and broadcast by Foxboro Cable Access on Government Channel 22/38 and at FCATv.org/live**

2. 7:00pm - Citizen's Input

Randall Lyons, 59 Carroll Drive. Connected with Marc Craig post the Recreation Board. Suggestion to record and televise those meetings. Just want to move the Town forward, schools and students and just want to move forward. Speaking to all groups that are using the old logo to ask how is using that logo helpful to students and the over school. The last time uniforms were ordered with the old logo was 7 years ago. A decision was made by the School Committee to move with the new logo which will be seen this Fall.

Paul Dumas, 4 Adam Street. Recreation Board was contentious, but the Chair did let everyone speak at the meeting. In my opinion, no threats were made at the meeting.

3. 7:05pm - Kraft Sports & Entertainment Group 2024 Entertainment License Public Hearing

2024 Annual Entertainment License for all Kraft Sports & Entertainment Group events at Gillette Stadium at 1 Patriot Place.

**Motion to open the public hearing.**

The Select Board, acting as the Local Licensing Authority pursuant to M.G.L., Chap. 140, Sec. 181 and Sec. 183A and Chap. 136, Sec. 4; Chapter 141 of the Acts of 2020; Code of the Town of Foxborough, Chapter 229; and also Stadium Rules and Regulations, will conduct a public hearing on Tuesday, April 9, 2024 beginning at 7:05 p.m. in the Gala Meeting Room, Town Hall, 40 South St., to review the renewal application submitted by Kraft Sports & Entertainment LLC for the 2024 Annual Entertainment License. All listed events in the application are proposed for Gillette Stadium. Application for this event is on file at the Town Managers Office. All interested parties are welcome to attend. SELECT BOARD FOXBOROUGH, MA Leah B. Gibson, Clerk, by L. Gibson, 2<sup>nd</sup> by D. Keefe.

Jess Enos, Director of Business Development & External Affairs – Kraft Sports and Entertainment. Two changes in the licensing document. Clarification on the town curfew which is now better outlined as to why an extension and then modification to public safety access to the property which gives more access. Full Revolution Season,

same as previous session except for the Messi match – this event follows the time of a Patriots game and fully sold out. Summer Concert series, June 12<sup>th</sup> is Tom Brady’s induction ceremony which is an event inside the stadium. Staging in the South end. 2.5 hour event. Offer is still out to season ticket holders and then it will go to members of the Foxborough Resident Rewards at the \$36 per ticket. Zach Bryan who is new to the lineup, June and July. Metallica, Pink, three Kenny Chesney, Lacrosse. 100<sup>th</sup> concert will happen this summer! Rolling Stone kicked it off and they will have the 100<sup>th</sup> concert. No change to curfew times.

George Bell, Chair of the Stadium Advisory Committee. Committee is in favor of the weather-related extension. Resident Rewards program is a great success. Should be very proud of this team as a member of the committee but also as a resident. Operating at the highest level. Noise complaints have died down now that the North End side is closed. Single numbers for the entire concert season.

Deputy Chief Noonan. Support the changes to the license. The working relationship and communication with the Gillette team have never been better. Great program overall.

Chief Kelleher. Change around the weather is going to be the most helpful to make the call on the shelter in place and possibly push up against the curfew. Lightning storm is the most common.

**Move to close the public hearing, by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

**Motion to approve the 2024 Annual Entertainment License for all Kraft Sports & Entertainment Group events at Gillette Stadium at 1 Patriot Place., by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

#### 4. 7:20pm - Fire Apparatus Maintenance Program

Brief Discussion on Fire Apparatus Maintenance Program by Chief Michael Kelleher. The intermunicipal agreement is about to expire. Asking to have Paige as the Town Manager to give her permission to sign the agreements as it speeds up the process. Over three years we have the resources in house to help other municipalities work on their fire apparatuses. Helped them and us as it helps pay our mechanics salaries and other programs.

**Motion to approve the Town Manager to execute intermunicipal fire apparatus maintenance program, by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

#### 5. 7:25 - Class II Auto License - A&S Auto Export at 15 Twilight Drive

Review & Vote on a new Class II Auto License for A&S Auto Export at 15 Twilight Drive with conditions that no cars allowed on premises or any autobody repair work done on premises.

Saba. Held this license previously. No cars on the premises.

**Motion to approve a new Class II Auto License for A&S Auto Export at 15 Twilight Drive with conditions that no cars allowed on premises or any autobody repair work done on premises. by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

6. 7:30pm - St. Alban's Lodge at 12 Rockhill Street, Sign Request - James Carroll, Past Master

Discuss & Vote on request to install four St. Alban's Lodge signs on Town Property. Four locations: entering Foxborough on main roads from Wrentham, Mansfield, Sharon and Walpole.

Recommend this request be tabled, as the Building Commissioner (Zoning Enforcement Officer) has determined these types of signs are not permitted under Foxborough's sign bylaw. See attached email from Scott Shippey.

7. 7:35pm - FY24 & FY25 Managerial Non- Union Pay Plan

Discuss & Vote on FY24 & FY25 Managerial Non-Union Pay Plan.

Clean up the non-union pay plan. Personnel Wage Board has elevated the Executive Assistant from a Grade 6 to a Grade 7 as the role is now handling the Select Board and Boards/Committees. Increase responsibilities and change of title to Executive Assistant and Select Board Liaison.

Housekeeping Item. Grade 12 did not have the correct percentages as they were too close to Grade 11 and then Grade 12 and 13 were too close. No one is in this role but wanted to make it middle of the role. Good time to make this as no one is in that Grade now.

Looking to make a creative solution to this situation where no ATM sits. No proposing an ATM but looking to find a way to engage with citizens and look to work on 5-year planning, strategic planning, World Cup. Town Hall needs need to be met so looking for a short-term solution to keep within the structure of the budget. No new employee but a restructuring to give special projects and day to day. Currently we have no back up plan. Creating position, post the job. Town Managers office needs help to get the job done better than I am now. Director of Operations position – new position outside of the union posted internally and externally but would let labor counsel decide. Sign off from the Personnel Board. To not add a head, just post internally? If additional role, then keep their current role and some additional duties. We do not have the budget to support a stand-alone position. Cannot do a stipend. Try to quantify value. Important to have succession planning. Select Board is tasked with creating the position but not the job description or finding the placement. Need the Board to create the position with the guardrails of not increasing the bottom line, working out the behind the scene. Might need to post externally but we cannot fund it that way. Internal candidate would be the only avenue. Personnel Board did have good guidance before approving. To move the position to a Grade 11 instead of a Grade 12.

**Motion to approve the FY24 & FY25 Managerial Non-Union Pay Plan. by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

8. 7:45pm - 2024 Annual Town Meeting Warrant

Review & Vote to approve and sign the 2024 Annual Town Meeting Warrant. May 13th 2024. Will not know if there will be one night or two nights until we kick off town meeting. Messaging to promo that it could be two nights – good to communicate a high likelihood two nights. AdCom recommendations will be at Town Meeting.

**Motion to approve the 2024 Annual Town Meeting Warrant., by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

9. 7:55pm - South Street Water Main Project

Discuss ARPA Funding & MassDOT. Select Board to Vote to allocate the original \$1 Million in County ARPA Funds to the South Street Water Main Project. Chris Gallaher, DPW Director.

**Motion to approve the allocation the original \$1 Million in County ARPA Funds to the South Street Water Main Project., by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

10. 8:00pm - Per-and polyfluoroalkyl substances (PFAS) Treatment Plant

Discuss ARPA Funding & Per-and polyfluoroalkyl substances (PFAS). Select Board to Vote to reallocate \$500K from ARPA Country Funds to the PFAS Treatment Plant. Chris Gallaher, DPW Director.

**Motion to reallocate \$500K from ARPA Country Funds to the PFAS Treatment Plant., by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

11. 8:05pm - 76 Main Street Uniqueness Certificate

Uniqueness Determination relative to proposed acquisition of real property located at 76 Main Street, Foxborough (G.L. c. 30B, §16(e)(2)). When a property is unique in property or location, the Board can make a determination that it is unique and we file this with the central registrar. Once this is on record with the registrar, the town can enter into agreement to buy/negotiate. Pat Costello, Town Counsel.

**Move that the Board determine that the real property located at 76 Main Street, Foxborough owned by the Church of Jesus Christ of Latter-Day Saints be deemed unique for purposes of acquisition in accordance with the provisions of G.L. c. 30B, §16(e)(2)., by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

12. 8:10pm – Town Managers Update

Around Town: Town Meeting starts May 6<sup>th</sup> with Elections. Town Meeting on May 13<sup>th</sup>. Possible 2 nights, starting at 7pm. Community Center, ARPA, MBTA Communities, Civics Day for 8<sup>th</sup> Graders for May 31<sup>st</sup>.

Human Resources: Part time Human Resources Specialist started April 1<sup>st</sup>. Current Positions: Assistant Treasurer/Collector, Director of Land Use & Economic Development, Water Techs.

Communications: FCA short clips on major Annual Town Meeting warrant articles.

Use of Town Property Permits - Girls High School Softball Car Wash on April 27<sup>th</sup> at Town Hall, 40 South Street from 10am to 2pm. Boys High School Lacrosse Car Wash on May 11<sup>th</sup> at Town Hall, 40 South Street from 10am to 3pm.

13. 8:20pm – Select Board Update

New Business - Boards & Committees Discussion - Overall review & upcoming re-appointments on April 23<sup>rd</sup>.

14. Action Items

National Grid - Approve Petition for Joint or Identical Pole on North Street approximately 82 feet North of the centerline of the intersection of Chestnut Street and Lawton Lane. New Pole 1-50 on North Street.

**Motion to approve the National Grid Petition for Joint or Identical Pole on North Street approximately 82 feet North of the centerline of the intersection of Chestnut Street and Lawton Lane. New Pole 1-50 on North Street, by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

Use of Public Way for the NAC 5K & Superhero Dash on April 28th from 7:45am to 11:30am. Race to start at 12 Payson Road, left on Chestnut Street, right on Mechanic Street, Right on Railroad Avenue, Left on Bird Street, right on Baker Street, left on Chestnut Street and back to Payson Road.

**Motion to approve the Use of Public Way for the NAC 5K & Superhero Dash on April 28th from 7:45am to 11:30am. Race to start at 12 Payson Road, left on Chestnut Street, right on Mechanic Street, Right on Railroad Avenue, Left on Bird Street, right on Baker Street, left on Chestnut Street and back to Payson Road., by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

Stadium Advisory Committee - Appoint Joseph Sanders to the Stadium Advisory Committee with a term end of May 31st 2025.

**NO ACTION.**

Select Board - Approval of Minutes from March 26<sup>th</sup> 2024 meeting.

**Motion to approve Select Board meeting minutes from March 26th 2024., by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

#### 15. Adjourn

Adjournment

**Motion to adjourn by L. Gibson, 2<sup>nd</sup> by D. Keefe.**

**Approved. Roll Call. Dennis, Leah, Mark & Seth. 4-0.**

Agenda documents:

032624 Minutes

SAC Gillette Stadium Entertainment & Sports Event License Review - 2024 04-04-24

FY25 Non Union Pay Plan 4.9.24

FY24 Non Union Pay Plan 4.9.24

Final memo re non union payplan 4.9.24

DPW Memo - National Grid - North Street

Annual Town Meeting Warrant\_051324\_\_Final 040924

April 9 Agenda

Stadium Committee Sanders

042824\_NAC 5K Superhero Run

St Albans Sign

St Albans

76 Main St. Uniqueness Determination

Stadium Annual Event License 2024\_040224 KSE Executed

ARPA PFAS

Petition to Town- UPDATED 4.1.24 (1)\_Complete Package

Class II Auto License Application

ARPA Funds to South Street Water Main Project