

Tuesday, January 30, 2024
Select Board Meeting Minutes
Gala Room, Town Hall, 40 South Street
7:00pm

Members Present:

Mark Elfman, Chair (ME)
Stephanie McGowan, Vice Chair (SM)
Leah Gibson, Clerk (LG)
Dennis Keefe (DK)
Seth Ferguson (SF)

John Osman, Osman Business Strategies

Also Present:

Paige Duncan, Town Manger (PD)
Katie Lang, Executive Assistant (KL)
Chief Michael Grace (MG)
Deputy Chief Richard Noonan (RN)
Lt. Adam Byrnes (AB)

All Select Board meetings are recorded and broadcast by Foxboro Cable Access on Government Channel 22/38 and at FCATv.org/live

1. 7:00pm - Citizen's Input

Greg McGrath – Discussion on mail in ballots. No resident testified against the mail in ballot, three showed up to ask for the Board to not opt out. Worth it. Doesn't agree with the that the Town Clerk gave regarding the absentee ballot. Math of the \$10K to spend on the mail in voting, it would be 0.00004% of the \$33 million dollar town budget.

2. 7:05pm - Continued Public Hearing Relative to Application for Renewal of an On-Premises All-Alcoholic Beverages License (No. LL-22) and Common Victualler License (No. CV-47) for Nirvi, Inc., DBA Olive and Mint/Ambrosia at 2 Washington Street

Select Board to continue the Public Hearing to the February 13th meeting.

Motion to approve the request to continue the Public Hearing to Tuesday February 13th 2024, by L. Gibson, 2nd S. Ferguson.

Olive and Mint team was out of the country during the January Board of Health meeting. New Years Eve event did go smoothly. All departments reported no issues or concerns. Licensee is making progress.

Approved 5-0.

3. 7:10pm - Police Department Strategic Plan

Chief Grace, Foxborough Police Command Staff & John Ostman of Ostman Business Strategy to present the Foxborough Police Department Strategic Plan.

Chief Grace, Deputy Chief Noonan & Lt. Adam Byrnes presented the strategic plan alongside John Ostman.

Help dissect what might be a problem, develop a strategic plan and then help implement the plan. How is it run as a business? Why a plan – has not previously engaged in s a strategic plan, leadership team to spearhead. A vision and a way to get there. SWOT analysis played back anonymously to the organization. 98% of the department provided input (75% is usual participation rate). Develop a mission statement (today), core values and vision (where they want to go) as a team. Finalized core goals, strategic goals, and objectives for each goal. This is a non-financial plan.

Started this after last years Gillette season 2022 – Spring. On hold a bit when the town had no official Town Manager. This is the right time to present. Four to five months to develop the document.

Could this be a town-wide strategy?

Most strategic plans have things you have already been doing that you want to keep doing which would be considered “on-going.” A lot in this plan is new that will happen over the next 5 years. Police Departments wants to create a place for people to join and stay. Team effort. Great energy.

John will do a score card after the first year or so and review each goal. Review of where the team is and keep them moving forward. Key is to make the plan and then do it.

4. 7:30pm - Discuss Town Manager/Town Wide Goals Review

Follow up to January 16th Meeting - Department Head input.

Begin discussion of possible Strategic Plan. Building Department has updated fees, Police and Health are looking to update fees. Review on grants received and funds used for each across all departments. Review of tax title properties. Efficiency – Permit Eyes – BOH, Building & TMO streamline. BOH to finish Permit Eyes and then move to Land Use Director to bring on Planning, Zoning & Conservation to Permit Eyes. Protect and enhance the financial health of the town – sidewalk discussion, strategic plan & communications position. How do we rank community priorities? Communication Specialist instead of a Director to be more fiscally responsible – same expectations but with possibly less experience. Financial Trend Monitoring System. Budget review next meeting of the Select Board on February 13th 2024. ARPA Implementation review. Goal 2: Promote and enhance communication through community engagement. Website and Boards/Committees update. Goal 3: Promote and enhance business and smart economic development. Working with the uptown community – FCBC meetings. Master Plan is due for an update next year. Uptown Foxborough. MBTA commuter rail service permanent. It upgrades – cyber grant awarded to provide training modules, bi-weekly meetings with It, currently focusing on public safety. Office 365 and computer upgrades. Goal 4: 360 review of the Town Manager – Paige Duncan to start the process. Town Charter review and update.

Goal is to put this out to the community and continue the conversation with Department Heads.

5. 7:45pm - Town Manager's Update

Around Town Updates: National Grid – February 13th BOS meeting, February 13th Select Board meeting – extremely busy agenda, MBTA Communities – public hearing scheduled for February 22nd.

Human Resources Updates: Accomplishments: Local Inspector Gil Bonoan received a certificate from the Commonwealth of Massachusetts Office of Public Safety and Inspections Board of Building Regulations and Standards for successfully completing and passing the final examination for “On Board Training for Municipal and State Building Inspectors” on December 4, 2023.

Current Open Positions - interviewing Communications Director > Specialist due to funding, Director of Land Use and Economic Development, Recreation Coordinator, Water Tech

Miscellaneous Updates: Budget – Still awaiting MIIA liability numbers and other fixed costs. Intend to bring budget to February 13th Select Board meeting. AdCom will meet with DPW on February 7th and continue meetings from there. Civics Class with the 8th grade – Marc Craig is spearheading.

Construction Updates: South Street and Cedar Street Raw Water Main - Sprague Road to Witch Pond, Raw water main has progressed up South St from Rt. 106 and is currently near House #451. Weather dependent,

there is approximately 2 weeks of work left before they encounter Mass DOT property and may have to wait until Spring. East Street & Cocasset Street Intersection Reconstruction. The flashing pedestrian sign has been installed and the project is now complete.

Paige to be on vacation next week.

6. 7:55pm - Select Board Update

7. Action Items

Use of Public Way Application: Bailey's Team for Autism on Sunday April 14th 10AM start time down Payson Road towards Chestnut Street, left on Chestnut Street, right on Mechanic Street, right on Railroad Avenue, left on Bird Street, right on Baker Street, left on Chestnut Street and right on Payson Road back to the start.

Motion to approve the Use of Public Way Application: Bailey's Team for Autism on Sunday April 14th 10AM start time down Payson Road towards Chestnut Street, left on Chestnut Street, right on Mechanic Street, right on Railroad Avenue, left on Bird Street, right on Baker Street, left on Chestnut Street and right on Payson Road back to the start, by L. Gibson, 2nd by S. Ferguson.

Approved. 5-0

Use of Public Way Application: Lowrider Depot's "The Opener" - season opener car show/meet up on Sunday April 14th noon to 4pm at 10 Annette Road.

Motion to approve the Use of Public Way Application: Lowrider Depot's "The Opener" - season opener car show/meet up on Sunday April 14th noon to 4pm at 10 Annette Road, by L. Gibson, 2nd by S. Ferguson.

Approved. 5-0

Select Board - Approval of Minutes from meeting on January 10th, January 11th & January 16th 2024.

Motion to approve the Select Board Meeting Minutes from meetings on January 10th, January 11th & January 16th 2024, by L. Gibson, 2nd by S. Ferguson.

Approved. 5-0

8. Adjourn

8.1 Adjournment

Motion to adjourn.

Agenda documents:

011024 Meeting Minutes_Lambiase

011324 Minutes_Duncan

011324 Minutes_Powers

011624 Meeting Minutes

041424_Bailey's Team for Autisim

041424_Lowrider Depot The Opener Application

Board of Selectman Letter 012524

FPD - Strategic Planning Select Board Presentation