

Time being 7:00 p.m. **March 15, 2021** Paul Steeves opened the meeting of the Foxborough Board of Health, under the Open Meeting Laws of the State of Massachusetts. Paul Steeves, Chairman presiding, Betsy Allo, MPH, Vice-Chairman, and Eric Arvedon, Clerk were present.

Others present:

Matthew Brennan, Director of Public Health

Diane Passafaro, Public Health Coordinator/Recorder

John Robertson, Assistant Health Agent/Health Inspector

This Board of Health meeting took place via Zoom and was posted and conducted in a manner consistent with the requirements set forth in Governor Charlie Baker's March 12, 2020 Order, suspending certain provision of the open meeting law, during the Massachusetts State of Emergency declared on March 10, 2020). All participants participated remotely.

**7:00 p.m. Kampers Kitchen & Tasty Tips - Khari Wilcox, Sr., Owner/Operator
New Operator of the concession stand located inside Normandy Farms
Campground, 72 West Street (Discussion)**

Khari Wilcox, Sr. was not present at the time of his appointment. E. Arvedon proposed to move to the discussion relative to Jeffrey Pina, who was already present.

**7:02 p.m. Foxborough Nutrition - Jeffrey Pina, Owner
Prospective new establishment to be located at 50 Central Street (Discussion)**

Representing Foxborough Nutrition was Owner, Jeffrey Pina. J. Pina informed the Board that the Foxborough location would be the fifth location he has opened, and will be the first in Massachusetts. The location will offer protein shakes and assorted energy drinks made from ice, water and powder mixes. J. Pina stated, drinks to be offered will not be made with any dairy products or ingredients requiring refrigeration and confirmed all ingredients will be purchased from a licensed facility. No renovations to the existing facility have begun.

P. Steeves discussed, in summary, the Massachusetts Plumbing Code requirements associated with grease interceptors. He encouraged J. Pina to speak with his plumber and be sure all of his equipment is up to Code. J. Pina asked about maintenance of the grease interceptor once installed. M. Brennan answered and said he would work with J. Pina regarding the requirements that would allow his business to operate and maintain his grease trap in a frequency that works best for his particular business operation.

Hearing no further discussion related to Foxborough Nutrition, P. Steeves closed the matter at 7:16 p.m.

7:16 p.m. E. Arvedon made a motion to approve the minutes of February 22, 2021, as written. B. Allo seconded the motion. P. Steeves called for discussion. Hearing none, P. Steeves called for a vote. All in favor, motion passed 3 – 0.

7:17 p.m. E. Arvedon made a motion to approve the following bills.

M. Brennan interjected and asked to discuss the approval of bills that occurs during each meeting. He stated that the bills provided to the Board during each meeting have already been approved by the Town Manager and suggested that the agenda going forward be revised to read *Review of Bills*. E. Arvedon believed the approval of bills was under the purview of the Board of Health. P. Steeves stated he didn't care what it was called on the agenda, as long as the bills are brought up during an open meeting, to provide a sense of transparency to the residents. M. Brennan concluded the discussion and stated he would look further into the legalities and the role of the Board of Health in approving bills.

E. Arvedon read off the following bills:

Lifeworks, Inc. (March Services)	\$812.83
D.P. (Communications Stipend – March)	\$50.00
J.R. (Communications Stipend – March)	\$50.00
Mass. Health Officers Assoc. (Conference – J.R.)	\$40.00
Mass. Health Officers Assoc. (Membership – M.B.)	\$60.00
Verizon Wireless (Feb. Data Usage Charge for Insp. Tablets)	\$79.98
W.B. Mason (Miscellaneous Office Supplies)	\$79.46
W.B. Mason (Miscellaneous Office Supplies)	\$8.21

B. Allo seconded the motion. Hearing no discussion, P. Steeves called for a vote. All in favor, motion passed, 3 – 0.

7:24 p.m. **Department Updates**

- The Massachusetts Department of Public Health, Food Protection Program, sent the Foxborough Health Department an email and evidence through supporting documents of the preparation and sale of food coming from an unlicensed kitchen, within a resident's home in Foxborough. Foods being offered by the active kitchen are not allowed to be prepared in a residential kitchen under the Food Code and a cease and desist order was served at the residence. Communication with the resident following the served order confirmed they would cease their operation. Unless there is evidence that the individual has violated the cease and desist order in future, no further action is required at this time.
- Working with the Academic Public Health Core, the Foxborough Health Department will be asking public health students to conduct a health assessment

of the Town of Foxborough. The results of this assessment will assist in how and what the Foxborough Health Department will focus their services on going forward and the data gathered will be presented to the Town residents.

- The Foxborough Health Department is working with surrounding towns to apply for the Public Health Excellence Grant. The grant promotes cross-jurisdictional shared services that would assist in improving services the towns already offer.
- A COVID-19 update was provided and included positive rates in Foxborough, as well as vaccination and re-opening updates.

**7:33 p.m. A Taste of Foxborough – Frank Altieri/James McSherry, Co-Owners
Prospective new establishment to be located at 25 Chestnut Street (Discussion)**

Representing A Taste of Foxborough:

Frank Altieri, Co-Owner

James McSherry, Co-Owner

Connell Kelly, Executive Chef

M. Brennan provided the Board with an update and status of the A Taste of Foxborough operation. After an internal office review of the plan review packet submitted to the Foxborough Health Department, additional equipment and changes to their operation were requested. M. Brennan specifically mentioned the need for a mop sink and an additional hand washing sink, as well as some food equipment originally noted to be stationed outdoors, to be moved inside the trailers. He informed the Board that F. Altieri was agreeable to these change requests and will adjust his operation accordingly.

F. Altieri and J. McSherry shared with Board the concept of their pop up food and beer operation, consisting of outdoor dining space for up to 180 seats with two working trailers where the food and beverages will be prepped and served from. The two trailers provide adequate space and equipment to allow for proper storage and preparation of food to meet the Food Code. Trailers will also be electrically hard wired and hard plumbed, allowing for access to Town water and the discharge of all wastewater to the municipal sewer. F. Altieri stated the majority of the operation will be conducted at the Foxborough location, however, there may be times when some food is prepped in Easton or times when heavily soiled equipment will be washed at the Easton location. The operation has no plans to provide takeout at this time.

P. Steeves had concerns over the current condition of the parking lot at the proposed 25 Chestnut Street location. F. Altieri stated the area drains very well, however, the crushed concrete currently at the site has not yet been compacted which may be the reason for the presence of any excessive dust currently there. M. Brennan added that crushed stone material is acceptable for an outdoor food service area.

P. Steeves commented that more information should have been provided to the Board associated with this new establishment. M. Brennan apologized for the lack of information and said he would forward all documents following the meeting.

B. Allo inquired about the proposed live entertainment and concerns related to the abutters. F. Altieri informed the Board that a public hearing will be conducted during an upcoming Board of Selectman meeting and stated that abutters will be notified at that time. He added there are currently plans for trees to be planted at the boundary line. B. Allo also expressed concern for restroom sanitation not being maintained. F. Altieri confirmed he has current cleaning procedures at his other location and will incorporate these procedures in Foxborough. Restrooms will also be hard plumbed.

Hearing no further discussion related to A Taste of Foxborough, P. Steeves closed the matter at 8:01 p.m.

**8:01 p.m. Kampers Kitchen & Tasty Tips - Khari Wilcox, Sr., Owner
New Operator of the concession stand located inside Normandy Farms
Campground, 72 West Street (Discussion)**

Representing Kampers Kitchen and Tasty Tips, was Owner Khari Wilcox, Sr.

P. Steeves began the discussion by commenting on the operation's extensive menu. K. Wilcox provided the Board with insight into his operation and assured them that the space is adequately sized to provide the food offered on the menu. He added that many of the food options are primarily the cooked to order type and food items themselves overlap between lunch and dinner menu offerings.

K. Wilcox further explained the staff that is anticipated to work at the establishment's front of house and back of house areas. He stated a manager who has 20 years experience will also provide oversight and supervision when he himself was not at the location.

Hearing no further discussion related to the new operator of Kampers Kitchen, P. Steeves closed the matter at 8:10 p.m.

**8:10 p.m. E. Arvedon spoke and asked M. Brennan to provide the Board with weekly updates
related to the activities the Foxborough Health Department were involved with, an
overview of any notable services conducted, as well as any health-related
happenings occurring within the Town as a whole.**

E. Arvedon further asked that Matt Brennan also develop "COVID Recommendations" based on the Town's current COVID case counts and how they may affect different Town services or events occurring from week to week. He

requested these recommendations be sent to the Board of Health Chairman first and after review, be forwarded to the Town Manager.

M. Brennan acknowledged E. Arvedon's request.

8:26 p.m. B. Allo made a motion to adjourn. E. Arvedon seconded the motion. All in favor, motion passed 3 – 0.

The next meeting is scheduled for March 29, 2021.

Eric Arvedon, Clerk/dp