

TOWN OF FOXBOROUGH  
SELECTMEN'S MEETING  
SEPTEMBER 8, 2015

Members Present: James J. DeVellis, Chairman  
David S. Feldman, Vice Chairman  
Christopher P. Mitchell, Clerk  
John R. Gray  
Virginia M. Coppola

Others Present: William G. Keegan, Jr., Town Manager  
Ms. Mary Beth Bernard, Assistant Town Manager  
Ms. Susan Collins, Foxborough Commission on Disability  
Ms. Lucy Erhard, Foxborough Commission on Disability  
Lorraine Newell, Financial Analyst  
Patricia Tisdale, Administrative Assistant, BOH  
Cathy Staffier-Varnum, COA H/S  
Attorney Steven Miller, McDermott, Quilty & Miller  
Mr. Scott Williams, Renaissance  
Mr. Randy Scollins, Finance Director  
Attorney Frank Spilliane, Foxfield Plaza  
Mr. Jeff Saletin, Saletin Realty Group, Foxfield Plaza  
Mr. Richard DeCoste, 12 Shay Lane

The meeting was brought to order at 6:30 p.m. by James DeVellis.

A motion to enter into Executive Session to conduct strategy sessions in preparation for negotiations with union personnel or to conduct collective bargaining sessions or conduct negotiations with union personnel - Steelworker's Union Contract, Dispatcher's Union Contract and Library Union Contract and return to regular session at the conclusion was made by Christopher Mitchell. Seconded by John Gray. **The motion carried 5-0-0. Roll Call Christopher Mitchell – yes, James DeVellis – yes, John Gray - yes, David Feldman – yes, Virginia Coppola – yes**

Mr. DeVellis explained to everyone that they were in Executive Session from 6:30pm – 7:10pm with Attorney Peloquin who came in to update the Board of Selectmen on the Steelworkers negotiations, Police contract and Library contract and approved the August 4, 2015 Executive Session minutes and will release them right away.

James DeVellis read the agenda.

**7:10pm – Citizen's Input** - No one was present.

**7:20pm – Selectmen's Update**

Mr. DeVellis wanted to congratulate all of the school committee members, staff and administration for a successful beginning of the school year.

On September 18, 2015 will begin the POW/MIA 24 Hour Vigil. Mr. Johns asked if Mr. DeVellis would remind everyone. This starts at 4:00pm on Friday and goes for 24 hours straight ending at 4:00pm on Saturday. At 4:00pm they will have a ceremony with a number of veterans, townspeople, officials, the American Legion Riders and the Rolling Thunder. Basically it is their way of giving thanks and tribute to the 90,000 men who were prisoners of war and those that are still missing. In the past it has been very formal and was started by the Scouts where someone stood very solemn and was hands off. This year Mr. Johns stated that it was going to be a little more interactive and they are encouraging families and kids to come and ask questions and have a discussion at any time. If you want to stand vigil anyone is welcome, contact Michael Johns, Veterans Agent or anyone at the American Legion to sign up for that.

Mr. DeVellis wanted to give a quick shout out to the Jaycees who over the summer starting at the end of May/beginning of June they had about 8-10 Concerts on the Common free to all the residents. Thank you to the businesses, and the Jaycees for running that again this year and also to Cable Access that made it accessible for everyone to see it at home. A lot of families came to enjoy this.

The Jaycees are having a General Membership meeting this Wednesday at 7:30pm. For those of you that don't know what the Jaycees are, it is a group that is dwindling across the state and Foxborough is one of the stronger groups. They have a membership drive on Wednesday. The topic is "Do Acts of Kindness and Service to Others Really Makes a Difference in What Motivates Us to Help Others". The guest speaker is going to be Cindy McGinty who is the Founder/President of the McGinty Scholarship Foundation and she is going to share her account on how Foxborough stepped up and rallied around her and her husband Michael when Michael was lost at the World Trade Center on September 11th. Part of this also is the McGinty Scholarship Fund which they have raised \$90,000 to date. It is a good day to come out. This year it is going to be Saturday, September 12, 2015 and 36 Red which is a local band will be playing. Anyone and everyone are welcome to come and it is from 11:30am-3:30pm on the Common. It has been very successful and it is still growing. Mr. Mitchell stated that each year they bring on newer and younger members and this year on their committee they have one of the scholarship recipients from 2009 who is now a teacher at the Burrell School who has joined their committee.

A new group that formed is the Friends of the Foxborough Flagpole. Jack Authelet brought it to their attention that the 100 year old flagpole is in disrepair and well past being able to be painted so a group of them got together last week; (Tina Belanger, Jack Authelet, Rachel Calabrese, Chris Mitchell and Jim DeVellis) and the goal is to raise between \$45,000-\$50,000 for the flagpole, the area around the flagpole and the patio has to be replaced just to put it in. What they are going to be doing is reaching out to residents, this is not a taxable project and there are solid reasons for it dating back to the Common and how that came about, the upkeep of it and the fencing so Mr. Authelet and the group feel very strongly that it is going to be a public outreach. To date even though it has just started they raised just a little over \$6,000 going towards that and

they are very optimistic within weeks/months they can hopefully get the word out that there are going to be some pretty exciting things going down to hopefully get people involved in that.

The Fireman's Ball will be September 11, 2015 for those of you that are going, it should be a blast from the past bringing an old tradition back. It is at the Lakeview Pavilion so you will have a chance to see the new building that they just had the ribbon cutting for last week.

The next Board of Selectmen meeting on September 22, 2015 they are shooting to have the Beacon Compassion Center back in front of the Board for more of a discussion to see where they go with that application.

Another item they would like to put on the agenda is the Foxborough Housing Trust Fund which was a fund that was approved at town meeting and there is about \$320,000 that was given in lieu of affordable housing for the town to do something with, and if we don't do something with that by July of 2016 it disappears. There was a committee that was enacted and put together and Mr. DeVellis reached out to Bill Grieder from the Planning Board to see if he would come. As they are going through the process of hiring a new Town Planner Mr. DeVellis thinks his and the Planning Board's help would be appreciated.

A couple of weeks ago they were presented by the Kraft Group with a nice autographed picture of Malcolm Butler during the Super Bowl when he intercepted the Seahawks pass on the 20 yard line. They wanted to bring this to the meeting from the town hall to show the public. The letter that came along with it was that this is a gift that represents teamwork and success and they wanted them to put it somewhere in the new town hall. If/when the new town hall comes it will go in that direction but in the meantime if it is the pleasure of the Board if they could take this gift and accept it because it is a gift that is obviously more than \$50 and in the meantime they are thinking of putting it in the Public Library on display if that is okay with the Board.

Motion by Christopher Mitchell to accept the gift with gratitude from the Kraft family.  
Seconded by John Gray. **Vote 5-0-0**

Mr. Mitchell stated that the Police and Fire Departments usually have a ceremony on September 11, 2015.

The Board said a fond goodbye to Frank Mortimer and Mr. Beru Dunau is here tonight. Mr. Dunau is Mr. Mortimer's replacement, he just started last week and there was a nice editorial in the paper describing himself. Mr. DeVellis welcomed Mr. Dunau to Foxborough and he will be covering all of the Selectmen's meetings, Board of Education meetings and they will try to cover as many committee meetings as they can.

### **7:21pm – Action Item - Foxboro Commission on Disability**

There is an appointment from the Foxboro Commission on Disability of Lucy Erhard with a term expiring on May 1, 2016.

Lucy is a volunteer and Susan Collins from the recommending commission wanted to be here tonight.

Ms. Collins stated that she is the Chairperson for the Foxboro Commission on Disability and they did have a vacancy at this time and were thrilled that Ms. Erhard has applied. Ms. Collins has known Ms. Erhard and her husband Thomas for thirty years. They have a 33 year old son with autism and a seizure disorder and Ms. Erhard was very active in The Arc of Bristol County where she worked with families of children and adults with intellectual and developmental disabilities and she did that for many years and has since retired. They are going to take some of her time and they are thrilled that she will have a lot of expertise and compassion. She will be a great asset for the Foxboro Commission on Disability and for the Town of Foxborough. Ms. Collins recommends that the Board appoint Mrs. Erhard to their Commission.

Ms. Erhard stated that she is happy to be able to contribute.

Motion by Christopher Mitchell to appoint Lucy Erhard with a term expiring on May 1, 2016 to the Foxboro Commission on Disability. Seconded by John Gray. **Vote 5-0-0**

**7:24pm – Renaissance Hotel at Patriot Place – Public Hearing - Alteration of Premises and Change of Officers & Directors – Attorney Steven Miller, Scott Williams**

Christopher Mitchell read the public hearing notice.

Attorney Steven Miller, McDermott, Quilty & Miller and Scott Williams, Manager of Record for the Renaissance Hotel came before the Board seeking their approval for an Alteration of Premises. The proposal is to move what is the existing club lounge that is on the fifth floor of the hotel down to the first floor and replacing the spa on the first floor with the club lounge and then building two new guest rooms in place of the club lounge. This is something that has been requested by the Marriott and they requested them to seek the Board's approval. Their goal is to make it more visible and more accessible to people. They have been doing this around the country and it is working so they are seeking the Board's approval for that. The change of the Alteration of Premises would be to replace the spa with the club lounge on the first floor and then building two new guest rooms.

Secondly, Colwen Management is seeking approval for a Change of Officers and Directors and what is also in the application and Attorney Miller didn't think it was as clear as it should have been is that Mr. Xarras, who currently is 1/3 owner of Colwen Management and approved by Board and the ABCC in the application would be purchasing the shares of Mr. Stebbins and Mr. Schleicher who are the other 1/3 owners. Mr. Gray stated that the documents were very clean as to the owners. Attorney Miller stated that he did bring a couple of pages just to make it clear on the application (he handed those to Mr. Keegan).

Mr. Xarras is currently a 1/3 owner and would be purchasing all of the stock; Mr. Schleicher would be staying on as the Director; Mr. Xarras would become President, CEO and Director; Terry Bickhardt who has been with the company for a long time would become Director/Treasurer; Christine Thomas who is another long time employee would be Director and

Julie Scott, Senior Vice President would become Director. None of them would have any ownership interest except for Mr. Xarras.

Mr. Gray asked when Attorney Miller said “spa”, if he was talking about the health club with the workout equipment. Mr. Williams stated no, the spa that is across from where the pool and gym are. The gym is still there 24 hours a day.

Mr. Mitchell asked if they would be totally doing away with the spa in which Mr. Williams responded yes.

Mr. DeVellis asked if Mr. Williams would be the manager in which Mr. Williams responded that he was the Manager of Record. Attorney Miller stated that Mr. Williams is also the Assistant General Manager. Mr. Williams stated he was the Assistant General Manager until March and then he was promoted to General Manager.

Mr. Gray asked if there would be no increase in seats in the dining rooms and bar areas, in which Attorney Miller stated there would be no change to the operation. Mr. Feldman asked if all changes were happening within the existing footprint in which Attorney Miller stated all changes are within the existing footprint and basically moving from the fifth floor to the first floor and then putting in two new rooms. Mr. Feldman asked if the only change would be their occupancy, which would change by two rooms in which Attorney Miller stated yes.

Motion made by Christopher Mitchell to close the public hearing. Seconded by John Gray.  
**Vote 5-0-0**

Mr. Gray stated that the manager is not changing in which Mr. Williams stated correct.

Ms. Coppola asked if there were any outstanding details or any money owed in which Mr. Williams stated no.

Mr. Feldman stated that they are a big supporter of Fox Cares.

Mr. Mitchell stated that they are actually one of the few establishments that id’s everyone that walks in there, which is nice to see and he wished all of the Foxborough’s establishments did that. Mr. DeVellis asked if that was what their practice was in which Mr. Williams responded that anyone who orders a drink no matter what gets carded. Mr. DeVellis asked if it was as difficult as they thought it was going to be. Mr. Williams stated that the first month or two they got some kick back but now it is second nature for the staff so they know how to joke with the guests and lighten the mood with it.

Motion made by Christopher Mitchell to approve the Alteration of Premises for the Renaissance Hotel and accept the New Directors. Seconded by John Gray. **Vote 5-0-0**

### **7:34pm – Introduction of New Employees**

Mr. Keegan stated that Lorraine Newell is our new Financial Analyst and joins us from the Massachusetts Institute of Technology where she was employed for the last fifteen years in the Department of Facilities and most recently the Financial Analyst and Fiscal Officer. Prior to MIT Lorraine was with Harvard University in the Harvard Planning and Real Estate Division for five years as the Capital Projects Financial Analyst. She also has experience working with municipal government as she worked for the Treasurer/Collector's office in the Town of Amherst earlier in her career. Lorraine holds two degrees from Westfield State University in Finance and Regional Planning as well as a Certificate of Special Studies in Municipal Management from Harvard University. She will be enjoying a much shorter commute from Norton where she resides with her husband and two children. In her spare time Lorraine is also active on the Board of Directors for the Norton Youth Soccer Program. Ms. Newell stated that it was a pleasure to be here and thanked the Board for having her.

Mr. Keegan introduced Patti Tisdale who is the new Administrative Assistant for the Board of Health. Ms. Tisdale joins the Board of Health with over 30 years of experience of proven accomplishments which include organizational, clinical and administrative experience. Ms. Tisdale has had a variety of positions in many types of organizations including the Federal Government, Financial Services and a state funded health care facility. Ms. Tisdale is very smart and efficient but what sets her apart is her inexhaustible patience, warmth and kindness that she brings to the relationship of building and collaborating on a multi-disciplinary team that she brings to this office, which is essential to the success in any field particularly in the Board of Health. Ms. Tisdale stated that she was grateful for the opportunity and loves the position.

Mr. Keegan introduced Cathy Staffier-Varnum from the Council on Aging and Human Services. Ms. Varnum has extensive Human Services experience and she has worked as a Case Manager for the Adult Foster Care Program at ARC of South Norfolk. She worked for HESSCO Elder Services for many years as the Assistant Regional SHINE Director (Serving Health Information Needs of Everyone).

She has taught courses at Fisher College, Southeastern Technical High School and the Computer Education Institute. Cathy holds a B.S. from Suffolk University and a Master of Education from Cambridge College. She is a certified SHINE Counselor and a Certified Paralegal. Cathy has many family and friends in Foxborough and her husband Paul has been a Meals on Wheels Driver for Foxborough for over 10 years. Cathy has a winning personality and a great sense of humor which of course is essential for her job as well and she is a wonderful addition to the staff says Vicki Lowe.

Ms. Varnum thanked the Board for the opportunity. She has always enjoyed working with seniors and it is a beautiful feeling.

Mr. DeVellis asked Mr. Keegan during the whole interview process when the applications came in did Mr. Keegan interview the individuals. Mr. Keegan stated that how it typically works is that he interviewed the finalists. Ms. Bernard more or less coordinates the process from the beginning to end and then she works with a subgroup a lot of times with subject matter experts to interview people and narrow that field down. In many cases they have such a good field of candidates that they often have to do telephone interviews first to narrow that field down and

then they go to in-person interviews and narrow the field down to the finalists. They have found that they have been very happy to have some very highly qualified people that the Board sees in front of them tonight. They bring an extraordinary background and an extraordinary skill level to our organization and they are very pleased to have them.

Ms. Bernard stated that generally after advertising for the position they would convene a screening committee and in some cases it is the department head and the board chairman depending on how large of a search or how large of a candidate pool. Generally they will do telephone interviews to talk to the biggest group that they can and then narrow it down to a smaller group of finalists and bring those people in for face-to-face interviews. When they have 2-3 finalists, and again Ms. Bernard is not usually a voting member of the screening committee, they would recommend that Mr. Keegan meet the two finalists so that he can give his input and then if they were reporting to a board, they would go to the board and get appointed in that way. Mr. DeVellis stated that it sounds like a well vetted process that they have come up with. Ms. Bernard stated that they do scripted interview questions and they ask for feedback just so all of the candidates get the same exact experience and Ms. Bernard feels that it was pretty successful and she enjoyed their interview process.

Mr. Keegan stated that what is good is that they are seeing the talent level being drawn to our community at this point which is really exciting to see because every organization goes through a transitional process and Mr. Keegan would say over the past few years Foxborough has seen some really significant changes and has drawn some great talent to the community. He is very pleased to present people of this caliber to the Board. You see it in the Public Works Department, Public Safety, Finance Department and across the board and Mr. Keegan is quite pleased with the results that they are getting.

#### **7:42pm – Randy Scollins – AA+ Bond Rating**

Mr. DeVellis stated that they recently had good news on the AA+ Bond Rating Process so the Board thought it was a good idea for Mr. Scollins, Finance Director to come in and present what that is in layman's terms for the Board and also for the public because Mr. DeVellis thinks at the end, the public is what this is all about and if they benefit from it and know why it is there, how we got there and what that means.

Mr. Scollins stated to start off at the most basic level in what is a credit rating for municipal; basically it is people who are buying municipal bonds, when the town goes out to borrow, it is what they are looking at to peg what sort of interest rate they would bid on our bonds. The better the credit rating, the lower the interest rate with market calibrations held equal. The goal was always to achieve the highest credit rating that you can. The rating is quite simply AAA is highest; AA+ which is where the town is; AA; AA-; BBB and there are ratings below that but once you get down to BBB and below that you are into a more riskier category. You always want to be in the A's.

Mr. Scollins stated that a very brief history to put into context what just happened here in July is that what happened was that Standard & Poor's who rates Foxborough's credit, they initiated a credit review; the town hadn't gone out to borrow in just over three years and so all of the credits

they monitor they at least like to do a detailed credit review once every three years. We hadn't borrowed in three years so they initiated the review and the town went through the process and supplied all of the information back and forth and discussed everything and they ultimately reaffirmed the rating that the town has, which is AA+. There was nothing to gain in this rating, there was everything to lose. The good news is that we reaffirmed the rating.

Mr. Scollins stated that he thinks it is more constructive to talk about first off how we got to that rating and where we are headed and what we are looking to do beyond this.

Back in 2006 when we borrowed we were rated by Moody's AA-. Mr. Scollins was dissatisfied with that and he didn't think that we were being given the credit that the town's stability and all of the other contexts that you look at for Foxborough were represented so the next time they went out and borrowed in August 2009 for the High School building, Mr. Scollins changed the rating agency to Standard & Poor's (those are the two primaries; Moody's and S&P) and at the end of that rating review process they bumped us up two pegs; from A- to AA+. In 2009 they initially achieved that rating for the town. The next time that they went out to borrow was three years after that, which was February of 2012 and they actually did a refinance (\$5M in debt). Even when you do that you still notify the bond buyers to determine how they are going to price what they are going to bid for your bonds, you still need a rating to go out to market so they went through the process again and they reaffirmed AA+ and then four months later they actually went out to market for new money to bond the Library project and the Oak Street Water Treatment Plant (\$12.9M) and again four months later they reaffirmed the AA+ rating. Here we are three years after that and they needed to review and they reaffirmed where we are.

As Mr. Keegan and Mr. Scollins have been discussing since day one, their goal is to achieve AAA which is the highest rating that you can achieve and given the indications that have been stated to them and implied in the rating here, they believe they have an opportunity to do that the next time they go out to borrow. So whenever that next major building project comes up, it is their intention to do a full blown presentation live and in person. Typically they are doing these rating reviews telephonically and sending along documents electronically.

They are going to do this next one in person because they believe they have a great story to tell. They have already been given an indication as to what it is they are looking for that they need to do in order for them to even consider that. That is to formalize our financial policies which are to put them in writing and have them accepted by this policy board here so they are our financial policies. We already have some financial policies and investment policies in place and obviously with the amount of funds that the treasurer manages on a day to day basis they have investment policies that are very solid. What they have on the other end of things which would cover things like debt, contingent liabilities like OPEB and pension, reserves, budgetary policies, operating capital, revenue, expense, risk management and long-term financial planning what we have in those areas is very strong operating practices and that is why they are rated strong on the management scale because in practice we are doing these things. What they want to see is that committed to writing and they want to see the policy board accepting those so that they know that this is the guide by which we will measure ourselves financially going forward. That is one of the projects that Ms. Newell is working on and it is their intention that before they go out to borrow next, that between Ms. Newell, Mr. Scollins and Mr. Keegan they will have vetted a

series of financial policies; all those that he just mentioned and they are then going to bring them to the Audit Committee and re-engage the Audit Committee and have them review, refine and then ultimately have the Audit Committee make a recommendation to the Board.

It would also be important to socialize them with the School Committee and Advisory Committee. Especially the School Committee because the policies that this Board would ultimately adopt, modify or accept would be policies that would be applicable to the entire town obviously including finances associated with school funds. It is a collaborative effort and that is why the minority of communities actually have them but it is the right thing to do in order to get to the next level.

How do they do a rating? There are basically seven categories. One is that they look at the economy in the area. Ours is obviously very strong for a variety of reasons because as we all know, Schneider, the Kraft entities and all of the growth that they are seeing coming on board such as the hotels and development and the fact that they have a very strong commercial to business percentage mix of property. They have a very desirable 75% to 25% split with 75% residential and 25% commercial. Many communities would love to break below 90% on their residential so we are fortunate there. They look at your management and in this case here it is through their interaction with the board and also what are your written policies and what do you actually do and what has your performance been. Budgetary performance, do you come in on budget; do you develop reasonable budgets; do you stick to them. Budgetary flexibility; when tough times come how are you able to manage, which we do very well. Liquidity, we don't do any short term borrowing in Foxborough as there is no need. Mr. Scollins stated that the Board would be surprised how many communities actually do that; just to go out to market to do a simple note would be \$50,000-\$75,000 just to do that let alone pay the bank with the interest. They look at your debt position; how are you managing your contingent liabilities, which is your OPEB liabilities, the retiree health benefits, and the pensions, which we are very strong in all of those categories. Then they look at something that is called the institutional framework which is in essence the institutional framework that we have to operate in, which is the State of Massachusetts and the Federal Government and how supportive and consistent they are. We have no trouble with that but the good news is that is obviously very strong for Foxborough. Across all of these categories we are very strong and the one area that we could obviously make an improvement is we need to formalize these policies.

Mr. Keegan stated that having just managed in a community where they had gone through this very same process and achieved a AAA rating that everything that Mr. Scollins has stated is exactly the same steps that they took in Dedham. They did some things in reverse order where they did the policies up front and then they were able to achieve a lot of the various functional pieces beyond and built around those policies so effectively what you have done here is that you have built everything except the policies and so that is the one remaining piece that Mr. Keegan thinks will sell well to Standard & Poor's and certainly push us over the top. What is key is the fact that the town has positioned itself well in recent years by having a AA+ rating for a number of years now and basically has a positive outlook in going into this process where Standard & Poor's is very structured in its rating process in that the very next step would be to go to AAA provided that they felt comfortable that the AA+ with a positive outlook was there a while, which it has been. Mr. Keegan thinks that we are in a very positive position to get to that next

level and he thinks it is also important to note because he thinks when we talk about these things a lot of people think that the town is flush with money so as a result we can do anything that we want to do whenever that happens. The most important thing for people to think when they come out of this process is that it is not that we are flush with money it is that the money we have we manage that very well and Mr. Keegan thinks that is what the rating agencies say to us by looking at all of the processes that we do is that whatever money we have is that it is managed well, it is protected well and it is invested well, and you position yourself while protecting yourself against any significant downturn in the economy or in your local situation so that is what they look for and that is how they rate communities across the country. Mr. Keegan thinks it speaks well of what the town has done here over the past several years in preparing for this scenario but he thinks it speaks well going into the process.

Mr. Scollins stated to emphasize Mr. Keegan's point about how well you manage everything, in North Attleboro recently (not to pick on them or contrast them to us) but just to understand why they just got recently downgraded, the reason was that they have dipped into their stabilization fund four times over the last several years just to balance their operating budget; that is taboo. Once you touch your regular stabilization fund that is a red flag and immediately reportable to rating agencies and then you are being watched and is it short term or not and it is obviously they are unable to dig out of it at this point so the fact that we are able to keep everything managed well we aren't necessarily flush but we manage it as prudently as we possibly can as the taxpayers and the Board would expect.

Mr. Gray asked when we want to walk up the ladder from where we have been to and where we want to go, if we were to go back to the AA- and then the AA+ and then eventually the AAA, what does that mean in cost of money in today's borrowing environment. Mr. Scollins stated interestingly enough going from the AA- to AA+ on balance, as a benchmark, is worth about (it will vary depending on market conditions) 50 basis points or a ½% in interest costs so instead of borrowing at 3% you will be borrowing at 2 ½%. That is going from AA- to AA+ so we achieved that back 6 years ago so that saved us about \$1.5M in interest charges over the last 6 years. Going from a AA+ to a AAA you are already a very good credit so the variance and the interest rate is much smaller and the rule of thumb is about 15 basis points; that is what they see when they look at communities that issue a AAA/AA+/AA- and you can see the trends (our financial advisor tracks that for us) and so it is pretty easy to see what the differences are. 15 basis points that means 0.15% of 1 so on \$1M that is \$15,000 a year on a 20 year bond which is \$150,000. It may not seem like a lot but in Foxborough every \$15,000 is important.

Mr. Gray asked if they have to go through that audit process only when you go out and borrow or is that done annually. Mr. Scollins stated it is typically only when you go to borrow but with Standard & Poor's if you haven't borrowed in three years they will initiate a credit review which is what they have done this year because we have not borrowed since 2012.

Mr. Feldman stated with the new growth and the new businesses coming to town and the expansion and development do you have any idea why the town's market value fell by 3.1%. Mr. Scollins asked if that was the overall market value in which Mr. Feldman responded yes. Mr. Scollins stated that if that is based on assessed value and you are looking at equalized values; one thing to understand when they are looking at assessed values is that you are looking at values

that have been recorded 18 months ago so when you are looking at the value associated with your property, know that it is 18 months old because it is based on data that ended 18 months prior to you being valued. 18 months ago we were still coming out of it and there is no simple answer other than that is what the market in this town experienced. It was more so on the commercial side than on the residential side this year but that is what we experienced. Mr. Feldman stated that in the report they are saying that it fell 3.1% over the last year, not 18 months. Mr. Scollins stated correct, but what he is saying is that the point that they are measuring is 18 months old.

Mr. Feldman stated that if property taxes make up 60% of revenue how much of that is residential and how much of that is commercial, what is the breakdown. Mr. Scollins stated that it is approximately 75% and with the split tax rate it is probably 73% residential; the largest burden is on the residential taxpayers.

Ms. Coppola stated that she is very proud of the situation with the town; we don't make headlines in the newspapers. Mr. Scollins stated that the one thing that Mr. Keegan alluded to is it is the long history of the town and the long history of the policy boards and the voters/taxpayers, there is no one ingredient here, it is everything in making it all work well together. Mr. Gray stated that it is the nuts and bolts in how we hold the town together and he thanked Mr. Scollins for pushing this forward.

Mr. DeVellis stated that from getting from operating practices which is how we are running things now, to formalizing it into policy, is there any type of a timeline and steps; are you planning on coming to the Board to dot the i's or is this an interim step where the Board says alright these are our practices and these are our policies we are trying to get to and how do you get there; do you have a financial advisor that you are working with. Mr. Scollins stated that we do and that there are several policies out there that the Board can look at and obviously they have to be Foxboroughized and that is the work that Ms. Newell is doing right now. It has to reflect our experience, how do we operate, but to answer Mr. DeVellis' specific question about what is the interaction with the policy board and this is open to the board redesigning this right here and now or later if they would like but Mr. Scollins' thinking was the Audit Committee would do the nuts and bolts work. Mr. Scollins is very happy with the group that is on the Audit Committee; it is a good cross section and a very good group of people and that they would make their proposal to the Audit Committee and the Audit Committee is not shy about making changes. When they started down the road in making significant health plan design changes either with the retirees or how to begin to invest in their OPEB planning those were recommendations that came from the Audit Committee. Mr. Scollins thinking was that they would replicate that, given that this is an appointed committee that is charged with looking at such things and ultimately after their vetting make a recommendation to this Board here and we can go back and forth as many times as the Board would like. Mr. Gray stated that those policies are not trivial because the rating bureaus are going to audit them to the letter of how well you are adhering to those policies. Mr. Scollins stated when you come back the next time around the policies that you put down are your road map and they are not that difficult to validate so that is why it is not a small matter to formalize them because they should be things that in general the policy boards are comfortable with but he would say that the worst case scenario not to down play expectations but if they hit AAA and they come up with these policies and they vary slightly and go back to AAA+ the big gain for

them would be to go from AAA- to AAA+; that is Mr. Scollins expectation and if they achieve AAA he would want to maintain that.

One of the things that Ms. Newell and Mr. Scollins are really looking forward to introducing so it would be easy for any lay person to understand where we are on the key financial policies is a one page dashboard (here is the policy; here is what we achieved; “√” that what we have are on target or “x” we are not there) so it is just real easy to look across the board and see it. There is not a huge lengthy list of policies; there are a few (about 7 or 8) and they can fit that on one page and it will be easy to review and see as they are going through budget processes as to how does this affect things.

Mr. DeVellis stated that the processes for the Advisory Committee, they are two different things, they are reviewing the budget but do you envision bringing them into any of this for review or are they the last reviewing agency before decisions are made. Mr. Scollins stated that the good news there is that they have a sitting member of the Advisory Committee on the Audit Committee, Larry Thomas; Mr. Scollins is very happy to have Mr. Thomas on the Audit Committee and he is looking forward to engaging him in this so Mr. Scollins expectation is that not only would he be looking to bring these back to the Advisory Committee to review them with them but the fact that Mr. Thomas is on the Committee and Mr. Scollins expectation would be that there is some liaising going on to give updates on how they are progressing.

Ms. Coppola stated actually what they are creating is a Fiscal Master Plan. So now the town will have a Fiscal Master Plan and they have the Planning Board Planning Master Plan and Water & Sewer developing their Water Master Plan so the town is really getting everything together. We are formalizing everything and really working together.

Mr. Keegan stated that this process of working with the various committees is actually very interesting and some really good ideas get exchanged during that process. Mr. Keegan recalls going through the formal process just to get formal policies and then they went to issues about capital development looking over the longer term how we would invest our money and put things on a schedule so that we knew when it was important to replace a building, our most expensive assets, so they wanted to make sure that they were constantly on that schedule so that the town's value and the value of their services did not diminish over time. It is a very interesting process and it is one that Mr. Keegan is looking forward to working with Mr. Scollins on and the various committees to help pull it together.

Mr. Mitchell asked who we use for a financial advisor and Mr. Scollins stated First Southwest and the Senior Vice President that they work with is Peter Frazier, he handles at least half of the communities in the state of Massachusetts. Mr. Mitchell asked if the town has been with them for a while in which Mr. Scollins responded yes, since before he came to Foxborough. Mr. Scollins stated that Mr. Frazier and his staff are the ones that put together the document comparing Foxborough with other AAA rated communities and you can see where we rank on the various matrix that they would be looking at. It is an interesting comparison because we are weak in some areas that we really don't have any control over and that's why Mr. Scollins never fully expected that we would be having this conversation about going for AAA because we are weak in per capita income and per capita equalized value but we are strong in so many financial

areas but in those two areas which you really can't control because there is only so much property that is taxable and the income of the community is the income of the community. That is not to say that either of those are in bad shape but in comparison to other AAA rated communities we stack towards the bottom. What S&P is doing and one of the reasons that Mr. Scollins made the shift is they are giving more credit to the other things. You may be swimming in a smaller pond in terms of how affluent your community is and how much taxable property you have but you are managing within that as best as you possibly can and the risk to default is De Minimis. They simply give us more credit for that than Moody does.

S&P's AAA list is 35 communities, so about 10% of the state whereas Moody's is 6. Mr. Keegan stated that it is interesting how it shifts just a little bit but from time to time it gets done but the last time Mr. Keegan went through this process the big issue was OPEB; did you have a plan for addressing OPEB and Foxborough does. To its credit there are only a handful of communities in the Commonwealth that have that plan. Mr. Scollins stated that if you look at the chart it will actually stack us up against the other communities on OPEB; we stack up really well.

#### **8:09pm – Town Manager Recommendation for Salary Adjustment for Financial Director**

Mr. DeVellis stated as a judgement call he took this off the agenda and he wanted to explain why. Mr. DeVellis received correspondence from a couple of Board members asking a lot of questions. Mr. DeVellis stated that personally this department where Mr. Scollins sits is probably the most important department separate from Public Safety and saving lives. The health and safety of the finances is paramount in this town. What the Board got back and this is not a slight of what Mr. Keegan gave the Board but it was one line that said "this is my recommendation for Randy Scollins". Mr. DeVellis wanted some more; going back before Mr. Keegan's time the town manager is responsible for doing the review so Mr. DeVellis doesn't think anyone on this Board wants to or is qualified to do a review of our Financial Director but Mr. DeVellis did want to hear some of the goals and objectives and the department and how they are working. Mr. DeVellis wanted to see the contract, and wanted to see past raises and skips of raises and things like that. Mr. DeVellis thinks they owe that to the Board to at least have that information and have a robust discussion rather than just taking Mr. Keegan's word for this is what Mr. Keegan is recommending. When you put a number out there it is hard to say do you want more. Mr. DeVellis stated that they need to have more discussion on this. Mr. Keegan stated that he is happy to do that. This is the first time he has gone through this process in this community and obviously it varies from place to place so he is happy to provide any information the Board needs. Once Mr. Keegan heard there was a concern he actually agreed that they should take this off of the agenda and wait until they have all the information and answer everyone's questions and move on from there. Mr. Keegan stated in fairness to everyone involved here, he doesn't want this to be misread by anyone. Mr. DeVellis stated any time you do a review of anyone in the public it is an uncomfortable situation.

Mr. Mitchell stated that he agreed, all he is seeing is a one line item with nothing in the packet to back it up. No one could make a sound judgement. It is nothing against what anyone is doing.

Mr. Gray asked if they could get that by the next meeting in which Mr. Keegan responded he hopes so, he wants to go through any questions there are and make sure that he is answering them properly and giving the proper backup information. Mr. Keegan's plan is to have this to the Board at the next meeting.

**8:12pm 369 Central Street, Foxfield Plaza Redevelopment – Attorney Frank Spillane, Jeff Saletin, Saletin Realty Group**

Mr. Keegan stated that everyone is familiar with the area which is Foxfield Plaza and it was Mr. Keegan's understanding that there have been many different proposals over the years and this one has some legs to it. Mr. Keegan is familiar with Mr. Saletin's company and worked with Mr. Saletin when Mr. Keegan was the Town Administrator in Seekonk, MA and worked with him on a project that was just about the same identical thing. They took an old, tired plaza that needed some work and they rejuvenated and rebuilt the entire plaza and added some additional elements to it which made it even more exciting which Mr. Keegan thinks is what they are doing here and ultimately they ended up with a much more vibrant location and everyone in the community was very happy to see this and brought back to life. Mr. Keegan's experience in with working with Mr. Saletin is that he is very responsive to what the community is looking for as well as the fact that he has a really good understanding of these types of plazas work and what makes them tick and how they can really be rejuvenated back into the community. Mr. Keegan was pleased to hear that Mr. Saletin was involved with this project because if anyone can do it he can probably do it.

Attorney Spillane stated they are here for two reasons one to give the Board an overview or introduction of the proposal and also to talk with Board about the possibility of having a town warrant article for the fall/winter town meeting to get two new liquor licenses for restaurants for the site as well as one new package store for the site.

Before they get into that they wanted to give the Board an overview of where they are with the site and where they are going to be going with the site. He knows that the Board is already familiar with the site, Foxfield Plaza, 369 Central Street; it is an old site and it has been there since at least the 1950's. It is a little over 11 ½ acres and 85% of it is in Foxborough and approximately 15% of it is in Mansfield. It is a difficult site to rehab and redevelop for a number of reasons, originally Central Street was its main entrance; Central Street used to be Route 140 and there was nothing behind it at the very beginning and that is why everything on the site faces Central Street and as the Board knows there are two buildings on there now; the L-Shaped Building and the Foxboro Furniture building. What Mr. Saletin's development group is going to do is they are going to demo approximately 1/3 of the L-shaped building and demo the Foxboro Furniture building and then they are going to rehab the remaining area for the L-shaped building but they will be redoing the inside and the outside so it looks brand new. Also, there is going to be a hotel developed there and three pads, two of them for restaurants and one for an office of some kind; right now they are labeling it as a bank and they hope to get a bank in there but it will be some kind of offices.

There have been a number of developers, Big Y being the last one that have taken it all the way through the permitting process but at the end didn't develop it. There are many reasons for that,

mainly because it is a tough site. It is in the highway business district but it is really surrounded by four districts; one is residential which is across Central Street and also behind the L-shaped building; also there is limited industrial area as well as highway business which are zoned in. Also, you have the Mansfield residential district. Because of all the different districts you have different setbacks and different requirements not only within the highway district but from the other zone so it is a very hard site to develop. Attorney Spillane thinks that Mr. Saletin has done a great job with what they are trying to do. What they are trying to do is make the main entrance seem to come off of Route 140 which is Forbes Blvd., and that is why they are going to be demoing 1/3 of that building getting rid of the Foxboro Furniture building and the reason why they located the office and the restaurants in the front so that is their main entrance and that is where a large portion of the traffic is going to be coming off of Route 140 and that is the reason why they are opening it up. Attorney Spillane knows the Board of Selectmen are aware that they have been in front of the Board of Appeals for special permits and one variance, all of those were approved and right now they are in front of the Planning Board and they will be going in front of Conservation with regard to this project. Even before they went before any of those boards they met with all of the neighbors to go over it and got a lot of ideas from them and got a lot of positive feedback from them. They also met with the Town Planner at the time, the Building Commissioner and the Town Manager to go over this and show them what they are doing and get their ideas and their input with that. The focus is going to be coming off of Route 140 so they can draw the people and they feel there is going to be a real need for restaurants to really make this development sustainable.

Mr. Saletin told the Board this is the type of redevelopment and reconditioning that they have done for many years and they seem to be attracted to very well located, yet very tired somewhat white elephant properties. They try to take them and create a growth district and they try to create energy significant redevelopment improvements and it ultimately creates jobs and generally expands beyond just the work that they do because the whole neighborhood seems to benefit from repositioning these properties. The good news for them is that they are a user; they have an affiliated entity that will build, develop and operate the hotel so they didn't need to pick up an asset to begin to work on and then go out and shop for tenants so when they came to the site they knew that there was a demand for a hotel. The hotel that they are planning on putting there is a 139 room Hampton Inn & Suites Hotel which is a limited service hotel. They just serve free breakfast in the morning; there is no bar and there is no restaurant. The property when it was originally built was focused on the traffic coming off of Central Street and of course Central Street is the old Route 140. Foxborough Blvd., became Route 140 and now Route 140 is out on Commercial Street.

One of the biggest problems this site has had for quite some time is trying to get some income into the pocketbooks of the tenants because a lot of people don't even see it and they don't know that it even exists and so there are some wonderful people that have been there for years and they are all tenants at will. Several of them would be a good fit for their redevelopment plan. They have talked to each and every one of them and even though they are tenants at will they are really quite wonderful people but the volume is really tough. Mr. Saletin was just eating at the Bangkok Cafe and the food was stunning but he was the only customer on a Tuesday night there. All the people that are in the Cabot Industrial Park (2M square feet), Foxborough Industrial Park and people moving on Route 95, and up and down Route 140 probably don't really realize the

kind of restaurant that Mr. Saletin ate in tonight. The one thing that they have done so far is that they began to talk to the neighborhood, meet with the department heads, they went before Planning and they are still in the planning process and the Zoning Board of Appeals has been wonderful to work with so their thought is to open up the view corridor off of Route 140. They have met with the Conservation Commission and there is a lot of wooded areas there and they have developed some plans that he feels they are very comfortable with for them to maintain on a perpetual basis. The sensitive areas right now are very wooded and there is no pylon sign presently out on Commercial Street so many people just look at it as the back of some old building because as you drive in from Route 140 that is really what you see, you see the back of the building. They expect to close on this property within days; their money is sitting in escrow and the seller has to deliver a couple of more documents but Mr. Saletin thinks Mr. Smith is finally going to be selling his property maybe as soon as 2-5 more business days.

What they wanted to do is come in today to give the Board of Selectmen sort of a feel for the project. Mr. Saletin didn't bring any engineers in with him but he has a pretty good understanding of the engineering so if the Board has any technical questions he will try to answer them.

Their preliminary traffic impact study results that they read and observed is that about 87% of the people that come through this parking lot use it as a cut through from Central Street out to Route 140 and only 13% of the people actually are doing some business in the shopping center so what they wanted to do is not to discourage people from using this but from number one to slow them down and to create a main street (sort of an old fashioned main street), so they put a curve in their road system and they lined it with street trees and old fashioned lantern type lampposts with sidewalks on both sides and walkways from the hotel into what is going to be a remaining 46,500 square feet of retail space. They wanted to line up the new pads that they are building and make it feel like a main street and by doing that they feel that they will significantly slow down the traffic. In front of the hotel what they did was they created a raised table with a different material such as pavers so that as people come through that main street it won't be all at one level and people won't just continue to speed through there, it will sort of slow them down with that raised table. They think it is esthetically very pleasing but it was designed that way to just slow the traffic down. There are stop signs in there now and no one really observes them, they just keep going right through.

What they are hoping to do as well, is in the Foxborough Blvd. and Forbes Blvd. intersection it needs some significant improvement so they have been looking at a lot of different options but the ultimate decision is in the hands of DOT because they own all of these roads and they are just about finished with the traffic impact research that they have and their pre-engineers are working with DOT to try to figure out what to do in there. Some of the options are:

- Signalization
- 4-way stop signs or a flashing red at all times
- possibility of a roundabout

There are a lot of economics that goes along with it but most of that decision if not virtually all of it is a DOT controlled decision. They have been all over this site engineering wise and they

are pretty far along in their detailed engineering for the site. DOT wanted them to totally remove the drainage from the connections that are presently out on Central Street and there is a crown on this site so what they have done is taken all of the drainage over to the basins and cleansed the water and then they are bringing it back over to the other side of the site. They are also controlling a portion of the runoff in the basins (pointed out on the drawing) and ultimately all of the water hooks down the line in Mansfield with the connection that they are disconnecting from. They didn't want to take clean water and throw it into dirty water so what they did was clean the water, which is quite costly on a site like this but it is working out very nicely. Mr. Saletin is not an expert on the engineering that is done but is pretty expensive. Then the water is underground after they clean it here in the basins and right now the parking is almost right out to the curb so what they have done is they have pulled back parking; there is a lot of planting areas and they have worked also with the fire department to be sure that they could get trucks the size that they need for a hotel around all sides of the hotel. The 46,500 square foot building is old and tired and they thought they would put a New England style façade on the building with dormers, all new roofs and all new HVAC equipment and of course it will have sprinklers. It has sprinklers now but everything will be brought up to code. The hotel is four stories and 139 rooms and it will be a Hampton Inn.

The biggest challenge that they feel they are going to have here is trying to make sure that the site can be seen but at the same time be sensitive to the Conservation Commission's needs and Mr. Saletin thinks that they have accomplished that and they are working with them right now on the formal plans but on a preliminary basis Mr. Saletin thinks they were glad to work with them.

Mr. Gray asked if the catch basins in their water collection system are aboveground. Mr. Saletin stated that everything is below ground but the detention basins are landscaped around and they are meant to store the water and then to slowly let the water go out to its ultimate connection. Mr. Gray stated that Mr. Saletin had said that the storm water is eventually going to make its way back to Mansfield. Mr. Saletin stated that it is going to make its way back through into Mansfield and then it is going to connect back up with the same collection system that is out on Central Street. Mr. Gray stated that they are going to have two ways to get to that same collection system. Mr. Saletin stated yes, but they are not putting anything out on Central Street. Everything from this side of the site (pointed to the drawing) is going into the basins that are connected underground coming out and everything from this side (pointed to drawing) is coming into that basin. Attorney Spillane stated that it is all going to go naturally into the aqua filter below it and eventually downstream. Mr. Feldman stated that basically they are just recharging the storm water in which Mr. Saletin responded yes. Mr. Saletin stated that there is a huge area and a lot of what was done under there was constructed by man and he thinks there is a lot of piping and things underneath Forbes Blvd.

Mr. Mitchell asked how close the hotel was to Mansfield. Mr. Saletin pointed out the border on the drawing and stated that they purchased an additional lot which there had been a home on the lot that has since been knocked as it was in disarray for many years in Foxborough. Attorney Spillane stated that the hotel is 50 feet off of the side yard which is what is required under zoning. Mr. Mitchell asked if they had to go through any approvals in Mansfield in which Attorney Spillane stated no, everything is on Foxborough land so they don't need any approvals from Mansfield. Mr. Mitchell stated the intersection he knows the last time that was a thing and

asked if Mr. Saletin anticipated it going right through with DOT or if that was going to slow things down. Attorney Spillane stated that the intersection that Mr. Mitchell is speaking of is down by the old Bradlee's Plaza. Attorney Spillane has not seen the final traffic study yet but as Mr. Saletin had stated what they have been told is the numbers are much less than the Big Y's numbers so they are hoping that it is not going to trip anything if they got to that intersection that they were speaking of.

Mr. Saletin stated that they have been on this for about five months and it has not become an issue at all for them even though it has been an issue in the past under the Big Y development. The issue they are concerned about is the four-way intersection by Forbes Blvd., and Route 140, during certain key hours; it can be a mess there and so there is enough paved area for them to consider a roundabout. There is a possible problem getting a signal because you have to have a warrant that the DOT decides will work and it won't be a broken system. The reason you see a signal there is because that is what they thought would be a really good solution when they first started to work on it but something has to happen there to prove it. It is not a gridlock but it is pretty sloppy. Mr. Gray stated that in key commuter times you get a lot of traffic coming from the train station heading back towards Foxborough going right through there. Mr. Saletin stated that it is a problem and they should have an answer on that pretty soon especially during the Planning Board process. Mr. Saletin stated that he believes their next meeting with the Planning Board is September 24, 2015; it was going to be September 10, 2015 but they moved it to September 24, 2015.

Mr. Gray asked if the current tenants were going to have to vacate the property while they rehab it. Mr. Saletin stated that some of them can stay in place and they can work around them. The portion that they are demoing like the Bangkok Café; (they have been there for 23 years and would like to stay) they would get a new space ready for them and they could move over probably after closing for about three-four weeks.

There is a wonderful deli in there, Antonia's Deli who does a lot of catering. There is a big empty space there of about 26,000 square feet that Harvey has been using as a warehouse for his furniture and that is a bit of a challenge; that is one of the reasons why they have come before the Board. They have had a conversation with a significant package store that they think could be a good use for that box. They have been talking to the fresh markets of the world and the smaller little markets like Sudbury Farms but they don't have a user for that. That building is a big challenge because it is deep and it also goes back behind the strip but Mr. Saletin is sure that they will get to a solution. The type of restaurants that they envision; which they have no restaurants to report to the Board yet, could be an Applebee's. Today, Applebee's has a need for a liquor license. It could also be a better restaurant; a better quality restaurant. Luciano Canova who operates Luciano's is a tenant of theirs in South Kingstown at a place he calls Trattoria Romana and he hasn't talked to Luciano about this but with the 2M square feet across the street at the Cabot Park and with what Meditech and G.E. are doing now and the fact that it is only a quarter of a mile off of Route 95 he could even envision a much better restaurant like a Trattoria Romana could do very well here. There are a lot of hotel rooms and there is still a demand and there are a lot of the sports bar type restaurants already in place; Jake n Joe's and Pub 99 so he can see them attracting a higher quality restaurant but in order to do that they are going to need

to provide for them an opportunity to be able to have a liquor license to meet their needs. That is why they came before the Board.

Mr. DeVellis stated that he likes the site plan and they are going to be going through the process with the Planning Board, Zoning Board, Conservation, and DOT so this is interesting for the Board but their purview is really liquor licenses. What we have there now is Bangkok, Antonia's, and a Mandarin Chinese Restaurant. Mr. Saletin stated that he is not sure that they are going to stay and they have the ability to take those licenses with them (any of those restaurants) if they don't stay. Mr. Saletin stated that they would like to talk to them. Mr. Gray stated that Antonia's is beer and wine. Mr. Saletin stated that Antonia's can only sell it to take it out. Mr. DeVellis stated that they were in front of the Board last year and it is a very unique situation.

Attorney Spillane stated that what Antonia's envisioned was that the site was going to be redeveloped and rents were going to increase significantly and they were looking to expand their operation to give more food, people coming in to grab "to go" dinners/meals and things like that. Having the beer and wine to sell to take home would also make their new establishment more likely to succeed so they were hoping to always stay there but even if they had to move they wanted to be able to expand what they could sell to their customers.. Mr. Saletin stated that if it wasn't for Antonia's take out business they probably would have already been closed because at night they can't stay open past 6:00pm because no one even knows it is there physically. Mr. Saletin has had many conversations with the family and he thinks they will be one of the tenants that will want to stay and they will certainly fit their development opportunity for them and he thinks they can afford to stay even though it is going to be a place that is no longer old and tired. You can't believe how many people are in there that have air conditioning systems that broke years ago and they are in there with no heat and air conditioning. He thinks there are three tenants in there without heat.

Mr. DeVellis stated to make this work from a liquor license perspective, with this plan here you are requesting what. Attorney Spillane stated that they are requesting two new Restaurant All Alcohol Beverages Annual Licenses as well as one new Package Store All Alcohol Beverages Annual License, site specific similar to Chestnut Green. Mr. DeVellis stated so that is two new Restaurant All Alcohol Beverages Annual Licenses and one new Package Store All Alcohol Beverages as well as maintain the existing ones that are there. Attorney Spillane stated that the ones that are there will remain with their owners but if they stay on site they will be additional. Mr. Gray asked if none of those are site specific in which Attorney Spillane responded that they can go anywhere. Mr. Gray asked if hotel needed one in which Mr. Saletin stated that it does not. Attorney Spillane stated that's why having a restaurant on site is very important for the hotel because people want to go and have something and walking distance is very important.

Mr. DeVellis asked if the out parcels along Robinson's Brook is just for a view corridor with no additional foot passage going there. Mr. Saletin stated that they are really wetlands. Attorney Spillane stated that they are working with Conservation now to thin it out and actually to improve the view corridor. Mr. DeVellis stated that the site plan the Board is seeing is already into the detail phase and there are no other pads that are coming in which Attorney Spillane

stated correct. Mr. Saletin stated that land isn't going to be totally cleared; it is just opening up the view corridor.

Mr. Gray stated that as Attorney Spillane knows, there are no alcohol licenses available so in order to do this M. Gray believes the process is to go through a special legislation process in which Mr. Keegan responded yes. As part of the Master Plan you know how the nodes are set up. They debated this last year actually to find out how many they might need to roll out the Master Plan and to take care of these individual nodes so it might be a bigger question. Mr. Gray stated if they could fill the Board in on the timing when they might need them it would be helpful.

Attorney Spillane stated that Mr. Saletin hopes to break ground this fall on the hotel. Mr. Saletin stated that if things continue at the pace that they have experienced by working with the town's departments and all of the boards they might be able to demo the Foxboro Furniture building this fall and do some foundation work and get the hotel open by the spring of 2017. The retail space, background work, all the design work and get the three pad sites ready they expect to break this spring. The ideal situation for them would be to know that when a tenant whether it is Outback Steakhouse or Carrabba's or Applebee's is talking to them that they wouldn't mislead them and that they know that they would be able to accommodate them based on their program needing a liquor license. Ms. Coppola asked which would be? Mr. Saletin stated as soon as feasible because they are starting to have dialog with people right now and of course they can't offer that because there are none available in the town. Attorney Spillane stated that they would like to be on the February Special Town Meeting Warrant but if there are circumstances that the Board would like them to wait until the Annual Town Meeting they are more than willing to work with the town. Mr. Gray stated that the last time this came up he thinks it was supposed to be on last spring's annual and they postponed it because it needed a lot of work and it was going to be an inclusive petition to the state legislature for additional liquor licenses the Board just didn't know how many and then where they would go. Ms. Coppola stated that is why when they talked about a fall town meeting that would be the time when they would be able to present the warrant article with the legislation not only for Foxboro Plaza but also for the other nodes because they were starting to put that information together. The legislation itself; the wording and everything wouldn't be difficult you could base it on what they did in Mansfield. Mansfield just did some legislation for site specific. The new wrinkle is the state has said that these licenses once they are issued are only good for 7 years and if they are not used within 7 years they are gone. What Ms. Coppola is saying is they have already worked out the language it is more or less plug in what you want but what we have to do is know what we want to plug in. Ms. Coppola thought they were going to tackle this at the fall town meeting. Mr. Gray stated their timing and the time of this might work out; it is not like you need them in two months. If you are looking sometime at the beginning of the third quarter of 2016 Mr. Gray is hoping they can find a way to pull this off. Ms. Coppola stated that the thing with the fall town meeting (February 2016), the Town of Foxborough agrees to have Representative Barrows file the legislation then you have to go through the process of the hearings and everything else at the state house so it is not going to be two weeks later. Attorney Spillane stated that he would think the February town meeting would be better to be able to get the approval through legislation than the annual town meeting in May because of the summer sessions. It might not even be looked at until the fall and you are really holding things up.

Mr. DeVellis stated that he thinks if there is such a word of making their work easier they can talk about Master Plans and nodes all we want but they the Selectmen would go in front of the town and say that we would like “x” amount for this node but what they see here is a definitive plan with a number on it and people are either going to say “this is a nice plan we can support it” or they don’t so the Board’s work is a lot easier and their work which was nonexistent before because the Board was doing it you would have to come up and say this is what we are doing and this is why we want to do it and the private sector would expedite this process at the same time the Board is bringing it through the public process.

Ms. Coppola stated that they were working with their late Town Planner and her concern was that she wanted to have a warrant article that was really good and that was very easily acceptable to town meeting and that was why they were going to do the research in regard to the nodes. They always had an idea of what they wanted to do, it was just they didn’t come up with that number.

Mr. DeVellis stated that the only apprehension he would see here is the different pads for the restaurants; Mr. DeVellis likes the idea of a hotel being able to walk to the restaurants; the reason for having a liquor store is because that’s the square footage so they can fit it in there. The need for a liquor store in town he doesn’t think was anticipated in this node, restaurants were but not a liquor store so that is some thought process and some thinking along that line but as far as the site plan and vetting it through the process Mr. DeVellis hasn’t heard a lot of negatives other than the past projects failed because of traffic or what have you. You certainly spent a lot of time on the details and the thought process which Mr. DeVellis appreciates on this site plan.

Ms. Coppola asked if they had met with the neighbors. Mr. Saletin stated that they had met with somewhere between 18-21 families and they met with them for hours (some of them were with them for 2-3 hours) and they were very pleased to hear their thoughts and they had some real great concerns of course like behind the old retail building there is an old fence and part of it was in good condition and part was in terrible condition; sound and deliveries too early and too late and picking up of dumpsters and they were very easily able to accommodate all of their concerns by putting limitations in the lease such as when garbage people can pick up the dumpsters; when delivery people can deliver; put signs up so that if someone shows up with a delivery he doesn’t park in the back of the building and sleep there until the stores open in the morning. Many of them have been wonderful; 2-3 of them showed up at the Zoning Board of Appeals and spoke on behalf of the project without them asking them to do that. It has been really a good relationship with the neighborhood.

Mr. DeVellis stated that what the Board has been doing is putting on their agenda a running list of potential warrant articles and we could continue this discussion. The Board’s next meeting is September 22, 2015 and obviously they are not in a position to make a decision tonight but if it is okay with the Board to go in that direction; put the warrant article list back on the agenda for the next meeting and have this as a line item to start that process at town meeting. The Board agreed.

Mr. Gray stated that Mr. DeVellis' point is well taken and do they limit it to this project to that warrant article or does the Board go on a grander scale and try to outfit the town with the liquor licenses that it may need for the next 5-6 years. Mr. Keegan stated that he knows there is interest with other entities. Mr. Feldman stated that the Board needs to get something on that list as a placeholder. Mr. Gray agreed but he stated amongst the Board they need to debate which way they want to go and the thing is the timing of this is such that the Board might want to consider breaking it down into small pieces.

Mr. DeVellis stated they would put this on the agenda with regard to this specific node.

### **8:52PM – Action Item**

#### **Acceptance of London Estates – (2) Roadway Namings**

Mr. Gray stated that he had talked to Richard DeCoste and Bill Grieder this morning. The question that Mr. Gray asked Mr. Grieder was is it typical or unusual to ask for the Board of Selectmen to bless the names of the streets when the project hasn't been approved and still has a long way to go. Mr. Grieder didn't know and he said that Mr. Gray was the first person that has ever asked the question about whether the Selectmen deal with the naming of the streets before or after the plan, because the plan could change. Mr. Grieder stated that if the plan does change or the plan is not approved those names will go back into the pool and be resurrected for consideration elsewhere. Mr. Grieder stated that it was just a formality to say whether they like the names for that location or not.

Mr. Gray wanted to let the Board know that the plan is not approved presently and he talked to Mr. Grieder who said it still has a way to go. Mr. Grieder stated to Mr. Gray that he was completely indifferent if it comes before or after approval of the plan.

Ms. Coppola stated that historically years ago there was a concern that they were coming up with some strange names for streets and the thought was maybe we should go historical and get historical family names from the Town of Foxborough. Jack Authelet put together a list and traditionally if the developer agreed to it they would just use those names. Ms. Coppola doesn't think these two names were on that list and that is probably why they were looking for the blessing of the Selectmen.

Mr. DeVellis stated there was a letter given to the Board of Selectmen by Bay Colony Group dated August 5, 2015 that stated on behalf of Briarwood Construction they request the Board of Selectmen to name two roadways in the proposed London Estate subdivision; one for Jack Authelet and one for Charlie and Jeff Peterson and then they went on to explain the reasoning to name the streets after those two families. They also said that they had spoken with Paul Godin over at the Foxborough Historical Commission and he poled the members and it sounded like they had no opposition to this. The Board of Selectmen does have the final yes or no but there is a process and part of it is the Historic Commission and part of it is out of respect for all the other people that are on the list, are we shortcutting this or creating something or sidestepping something to Mr. Gray's point approving something before the project is approved. Mr. Gray stated that maybe Mr. DeVellis knows; is it unusual to ask for this step before the project has

been approved. Mr. Mitchell stated that he has no problem whatsoever with this but without the whole thing being approved he doesn't think the Board should do it.

Mr. Gray stated that right now if you take a look at the plan there is a cul-de-sac and a second cul-de-sac off of that cul-de-sac so there are two roads and basically this is that they come before the Selectmen and say can you bless these names, which is really what it comes down to. This decision has no bearing whatsoever on the plan; the Planning Board will deal with that.

Ms. Coppola stated that these names are wonderful choices.

Mr. Keegan stated that Mr. Gray had actually called him this morning and he said this is the first time that this has come up in Mr. Keegan's career also, so he thinks it is really no harm/no foul in the sense that if you like the names you can probably as a Board express the fact that you approve the names but you are not going to approve it until the plan is completed and let that process play itself out. Mr. DeVellis stated that the only apprehension he has and again he has no problem with the individuals named on this; Bill Buckley had called Mr. DeVellis a while ago just to see what he thought and Mr. DeVellis stated certainly he would bring it forward to the Board for consideration. If there is a list out there with the Jones' on it and one of the Jones' was a military vet that perished and the Board is side cutting it not knowing the people on the list and that process. Mr. Gray asked who the keeper of the list, is it the Planning Board. Ms. Coppola stated that it is an unofficial list and it was put together with the Historical Commission. Mr. Gray asked if the Board was to say "where is the list" who do they call. Mr. Keegan stated that he is guessing here but he believes it is the Town Clerk because the Town Clerk keeps a list of all the street names. Mr. DeVellis stated that they have a list of existing names. Mr. DeVellis stated that he had done a project in Marlborough and it had to be named after a war veteran whether you knew the person or not. They had a list and you don't short cut it, so Mr. DeVellis just doesn't know what our policy is on that. Mr. DeVellis asked if it was okay with the Board, it sounds like people are happy with the recommendation but take no action tonight and find out what the policy is and if there is a list out there and how this fits into it. Mr. Gray stated that it would be good to know because the Board will be doing more of these.

Richard DeCoste, 12 Shay Lane. Mr. DeCoste stated that he is an abutter and a number of the abutters have a lot of concerns about the design of this parcel which really doesn't affect this Board at all. The issue that comes up is that the developer has a cul-de-sac of almost 1,300 feet long which is 490 feet longer than what is allowed under the new regulations of 800 feet so technically he is breaking it up into two roads when it is really just one winding road that is in there. The issue really is should he be given the extension of from 800 feet to the 1,290 feet that he is looking for in order to maximize the number of houses there which then creates a whole lot of issues in terms of septic, water, roadway, planting, catch basins and those sort of things. Mr. DeVellis stated that Mr. DeCoste is saying if they add Roadway A, take a sharp turn and go onto Roadway B and add those together it is 1,290 feet. Mr. DeCoste stated plus the two houses at the end of the cul-de-sac have zero frontage. Mr. DeVellis stated that would be Parcel A bringing it back on to Main Street but there is no planning for the roadway to go on a main street, that is just a drainage easement. Mr. DeVellis stated that these are two separate items, he doesn't know where this is on the Planning Board, Zoning Board and the process, they will either approve it or disapprove it on their own merit but the Board's question is if it is approved are those two names

appropriate on what that process is. Mr. DeVellis asked where this is in the process of the Planning and Zoning Boards right now. Mr. DeCoste stated that the Planning Board has been through four meetings right now and there has been no review and no comments by the Planning Board members so they are still waiting to hear from them on all of the issues that have been raised. They have been through two Conservation Commission meetings and they still haven't gotten any approvals other than just wetland delineation from that Mr. DeCoste would imagine that there is a few more meetings with both before they do that. Mr. Gray stated that one question that had come up was if the Board of Selectmen issue the names does that in fact would put a sort of stamp of approval on the project, and it doesn't. That's why Mr. Gray asked is it right to come before a decision is made or is it something that should come after.

Mr. DeCoste stated that the names are not an issue with the abutters. Mr. DeVellis stated that it may not be an issue with the abutters but if the Board has already given it a name and the Planning Board is going to vote to approve or disapprove Authelet Way it may be unfair.

Mr. Gray stated that he thinks Mr. DeVellis is right and they should take some time to look at the plan and process and see how it goes.

Mr. DeVellis stated they will put it as an action item for the next meeting. Mr. Keegan stated that he thinks the Board is a ways away in seeing this. Thinking this through logically that the Board is putting a name on something that doesn't even exist yet.

Mr. Mitchell stated that the Board doesn't usually accept a street name until the whole thing is completed. Mr. Gray stated that this is not a street acceptance. Mr. DeVellis stated it is the detail at the end that is coming a little early. Mr. Keegan stated that they want to tie that into the Planning Board process once the project is approved. Tentatively it isn't approved until the roads are in and accepted. Mr. Keegan stated that he thinks the Board should wait until at least the Planning Board has the approval process completed and then you technically have a project. You don't have to wait until town meeting to get the roads accepted because of public safety reasons and for post office reasons you have to have a name and road identification. Mr. Keegan's suggestion to the Board is to wait until at least the project has been approved by the Planning Board. Mr. Gray stated in the meantime they will find out the process and if there is a list who has the list and who is on the list.

### **9:10pm – Country Fest Debriefing**

Mr. Keegan prepared a report for the Board. This past August 28 & 29, 2015 Gillette Stadium hosted several country and western performers what was marketed as the Big Revival Tour and what locally has been referred to as Country Fest. This year's performers included five different acts that were headlined by Jason Aldean and Kenny Chesney. On Thursday of this week Mr. Keegan convened a meeting of the town's public safety officials that included the Assistant Town Manager, Mary Beth Bernard, Police Chief Edward O'Leary, Fire Chief Roger Hatfield, Building Commissioner Bill Casbarra, Public Health Director, Pauline Clifford and Stadium Advisory Committee Member, Mike Ashapa for the purpose of evaluating our performance at this event and to identify issues that were observed during the event that they could help improve upon for any future such events. While we do not conduct such meetings for all events at the

stadium this particular event is considered one of the largest for the concert season and observation at this event can easily be transferred to other large concert events throughout the year.

### **Findings & Observations**

It was the general consensus of all participants at the meeting that the event performed particularly well in comparison to large concert events. Arrests and Protective Custodies were nearly 30% lower at this same event in 2013. Medical treatments and transports performed on average in comparison to previous such events. Most of the treatments related to dehydration and excessive alcohol consumption. There were no reports of any serious injuries or fatalities. Some of the specific public safety statistics were revealed as follows:

Total Arrests were at 52 with 24 arrests on Friday evening and 28 on Saturday  
Total Protective Custodies were at 142 with 71 on Friday and 71 on Saturday  
Medical Treatments were 310 on Friday and 290 on Saturday  
Medical Transports to Medical Facilities were 59 on Friday and 52 on Saturday

The performances started at 4:30pm Friday and 4:20pm on Saturday. Performances ended at 11:22pm on Friday and 11:40pm on Saturday. The licensed end times for both concerts were 11:15pm. The performance ran 7 minutes late on Friday and 25 minutes late on Saturday. It is important to note that there were no curfew violation penalties applied to either of these nights as the approval of these concerts occurred in November of 2014 and prior to the implementation of this new license requirement that began in January 2015. Traffic on Friday night was more of a challenge at the beginning of the concert but was not considered out of the ordinary for any of the weekend stadium events. Traffic cleared within 75 minutes following the conclusion of the concert on Friday evening and Saturday's event had scheduled parking lot openings of 1:00pm but due to favorable weather conditions the fans came earlier which resulted in earlier parking opening at the time of 12:30pm. Beyond this notable condition traffic moved orderly before and after the event on Saturday.

Some noise complaints were registered on Saturday in the early morning hours due to support crew party that occurred following Friday night's performance. Foxborough Police did respond to these complaints and disbursed the party. It was also noted that two complaints were registered on Saturday night during the performance for loud music. The Building Commissioner responded to both complaints and took decibel measurements but did not find that the music level exceeded the noise violation standard of 10 decibels.

Other observations from those assembled related to concerts are concerns over bus parking and some of the impacts that this crowd can have over those fans who will commute to the event. Bus passengers will often consume more alcohol than those that drive their vehicles. It was observed that long lines for bathroom use, particularly with female bathroom use led to somewhat unruly behavior. It was suggested that some additional portable devices may be needed to relieve this congestion.

Finally, excessive drinking could be a concern that the staff would like to address. We welcome the opportunity to work more closely with NPS staff to try and come up with some creative solutions.

In summary the overall staff impression from this year's Country Fest concert was positive. Arrests and Protective Custodies were down and medical responses were stable. Our staff has several suggestions based on their observations that they would like to work with NPS staff to implement for future events in an attempt to enhance the guest experience and to further improve our public safety response.

Mr. Mitchell asked if they usually do this after Country Fest. Mr. Keegan stated that he has not been in place for the previous one. Last year it was just one, Luke Bryan so it wasn't a Country Fest per say. There were a couple of other performers but not to the same level that this event typically is and so this was the first time that they did it and Mr. Keegan actually discussed this with the members of the Stadium Advisory Committee and they thought it was a good idea so that we can actually understand if there are ways that we can improve upon this experience because they were pleased that it was actually better than previous years. If they can continue that trend in the right direction then obviously it will be positive for everyone.

Mr. Mitchell stated that he thinks it is a good idea. They have after action reports that work for meetings. Mr. Mitchell asked if the stadium do the same thing and do they share. Mr. Keegan stated they actually do their own. Mr. Mitchell asked if the town officials were invited to that. Mr. Keegan stated that some of the public safety staff is invited to that and Mr. Keegan has a meeting with the NPS staff this week and he will make the suggestion that they have a combined meeting with both groups to try and come up with some ideas to further enhance the experience. They think that obviously the more closely they work together on these things the better it is for everyone and he thinks that we have made some important gains in that area.

Ms. Coppola asked if Mr. Keegan gets feedback from the individual public safety support like the police from other towns. Mr. Keegan stated that information will go directly to the Police Chief typically; it wouldn't come to them individually. It all gets vented through the police department for their information and suggestions. If there are staff recommendations they would go typically back to the Chief. Last year Ms. Coppola went to Country Fest and she went along with Bill Casbarra and the Police Chief and wound up in the medical tent and there were two police officers from another town and one was there for a medical reason and Ms. Coppola was introduced as a Selectmen and he turned to her and told Ms. Coppola that they should be having more public safety people on, that we never have enough public safety people on and then he stormed out. The other police officer that was with him just shrugged and walked out. Ms. Coppola doesn't know if that was ever officially taken into consideration. Mr. Keegan stated that he doesn't know if it was and that he could tell her that our public safety numbers were up this year in terms of staffing. Mr. Keegan's understanding that the state police numbers were down due to competing events so that may have created a concern across the street in the other lots but that is something that they constantly monitor internally with the public safety team and the Police Chief and Fire Chief work closely with the State Police as well as with NPS staff to try and manage the staffing needs that are supposed to be there. Team Ops which is the non-public police but the internal safety team that works there had close to 1,000 members registered

for this event; whether they actually had this number is a different question which Mr. Keegan is not sure he can confirm that. It is Mr. Keegan's understanding that they had close to 950 people registered to work for this event.

Mr. DeVellis stated that over the years certainly Foxborough Public Safety has adapted with what they did and the stadium has their protocol and the shows changed. When it first came out it was an all-day event and it wasn't good; traffic, drinking and phone calls to the Selectmen about red cups everywhere and people walking down the street with beers it is a lot different now. Mr. Keegan stated that the culture has changed. Ms. Coppola stated just shortening the hours has made a big difference. Mr. Keegan stated that he really does agree with that and he thinks the culture is starting to change a little in the right direction and he also thinks that the actions taken collectively by the NPS staff as well as the Public Safety staff of the town and state police have really helped that a lot as well. They want to continue that trend and they want to keep it going in that direction so this event becomes a safe event for everyone that goes and that is certainly the goal that they would like to achieve. Ms. Coppola stated that she knows that they have all gone up to see what is going on and get the lay of the land. Is it possible to go up and if you see someone like a policeman from out of town and ask him how things are going and if he feels comfortable about this and if he has had any problems; ask the questions. They may be feeling something but they may not report it. That policeman in that medical tent was not a happy camper.

### **9:20pm - Town Manager's Report**

Mr. Keegan stated that we have a lot going on right now and just in the area of recruitment processes they have the Library Director final interviews were being held tonight and that is why Ms. Bernard had to leave. The Planning Director they are in the process of reviewing candidates now and they are going through that telephone interviewing process narrowing the field and they have about 15 candidates. While that may sound like a small number that is a very specialized field so they have a limited number of candidates similar to the Library Director that they have a somewhat limited group as well so as a result the candidates that Mr. Keegan saw in both groups were good quality candidates so they didn't get quantity, they got quality.

The Town Asset Review Committee met last week to try and identify and try to get some plans for putting some of the property that we own up for auction and try to make some changes and get some action going on that. They are also going to be working with the Strategic Planning Group which is also reconvened last week which is made up of the Selectmen, the Water & Sewer Commissioners and the Planning Board so that group really focused on the extension of sewers and how that is going to play into the development process. That also plays well into the discussion of the Economic Development Committee which will have its first meeting on September 15, 2015 and that is a very good committee which Mr. Keegan has had some discussion with Mr. Feldman already about how they are going to put together a packet for each of them to present it to them to hit the ground running with that and they also have a draft agenda ready for that discussion.

Governor Baker has claimed September as Emergency Preparedness Month which again falls in line with some of the actions that they take locally. This particular time of year is of course

hurricane awareness season as well so they are obviously very cognizant of keeping a close eye on the tropics to make sure that we are not being impacted by any of those storms.

Mr. Keegan and Ms. Bernard had the opportunity to meet with Lieutenant Governor Polito this past week, on September 1, 2015 at the Tri Town Chamber meeting and she spent a few minutes after the meeting to talk with them about some of our specific issues and they had a very good discussion with her. A follow up meeting will be held with Secretary Ash, the Economic Development Secretary coming up next week as well. It is time to develop those relationships and trying to get more support for some of the local things that they are working on as well as in the Tri Town region. One of the things that the Lieutenant Governor spoke about was the town joining the Committee Compact Cabinet which is something they are already working on; Mansfield has already been accepted into it so they are working on that right now.

Mr. Keegan was pleased to see Lakeview Pavilion's grand reopening this past week. It was a great event for everyone that attended. Mr. Keegan was really happy to see them back on line and they did a beautiful job of rebuilding that facility.

Mr. Keegan met with Beacon Compassion this past week; they have been providing more information to the community and Mr. Keegan has more information to share with the Board. They are having their Public Awareness discussion on September 16, 2015 at the Library in the Community Room so if anyone has further questions or issues about that they may actually reach out and provide an opportunity for Board members to answer questions that they may have so you may be hearing from them as well. Ms. Coppola asked if we have to post that in which Mr. DeVellis and Mr. Keegan stated not if they reach out to the Board individually, not as a group. Mr. Keegan stated that if the Board intends to go to the meeting then we should post this. Mr. Mitchell stated that he is going to try to go. The office will post the meeting just to be on the safe side and Mr. Keegan plans to attend that himself.

Mr. Keegan met with NGRID (National Grid) this week and they are looking to file their new improvements plan and that will be filed in November. They are also looking for a rate change and that will be filed in November as well. The DPU started hearings on provider rate changes as well which are being proposed. They are two separate tracks. National Grid's process will not likely become effective until next October so you will be hearing more about that in the news.

This week the Patriots home opener will be on Thursday night and tonight they had soccer at the stadium with U.S. vs. Brazil. It has been a very busy week up there this week.

The Firemen's Ball is on Friday, September 11, 2015 and that is actually sold out. It is the first time this has been held in a couple of years so Mr. Keegan is glad to see that happen. There will be about 300 people attending. This will be held at Lakeview Pavilion.

Mr. Keegan had a very touching call from Carly Nickerson and what she would like to do is ask that the Town declare September as Childhood Cancer Awareness Month in the Town of Foxborough. What she would like to do is post yellow ribbons around the Common. Mr. Keegan consulted with Mr. DeVellis about this as well as he talked to Jack Authelet and he had

asked him if he had any concerns about this before Mr. Keegan gave the approval to do this and Mr. Authelet stated that it was a very worthwhile cause and Mr. DeVellis had the same response. The suggestion was that they should put the yellow ribbons around the granite posts around the Common because the yellow ribbons typically for military purposes would be tied around the light poles so just by having a little different look they will put them around the granite posts and she seemed to think that was a good idea as well. You may see yellow ribbons popping up around the Common this week so Mr. Keegan wanted the Board and public to be aware of this. Mr. Gray asked if the Board would issue a proclamation in which Mr. Keegan responded that he could bring one to the next meeting. Mr. DeVellis stated that we should coordinate this with the sign board as well.

### **9:30pm – Action Items**

Motion by Christopher Mitchell to appoint Meredith Arieta-Heaney expiring 9/8/2018 to the Foxborough Cultural Council. Seconded by John Gray. **Vote 5-0-0**

Motion by Christopher Mitchell to appoint Pamela Atanasoff expiring 9/8/2018 to the Foxborough Cultural Council. Seconded by John Gray. **Vote 5-0-0**

Motion by Christopher Mitchell to accept Robert Siteman's resignation effective 8/20/15 from the Veteran's Services Advisory Committee. Seconded by John Gray. **Vote 5-0-0**

Motion by Christopher Mitchell to accept gift amounts totaling \$850 from various donors. Seconded by John Gray. **Vote 5-0-0**

Motion by Christopher Mitchell to accept the gift to the Sharon Wason Pavilion fund of \$100 from William & Katherine Grieder. Seconded by John Gray. **Vote 5-0-0**

Motion by Christopher Mitchell to accept the amount of \$100 from an anonymous donor to the Sharon Wason Pavilion. Seconded by John Gray. **Vote 5-0-0**

Motion by Christopher Mitchell to accept the \$100 gift in memory of Mr. & Mrs. Bodzioch from Elizabeth Rose. Seconded by John Gray. **Vote 5-0-0**

Motion by Christopher Mitchell to accept in honor of Mary Souza's 100<sup>th</sup> birthday a donation of \$50 from Patricia Scanlon. Seconded by John Gray. **Vote 5-0-0**

Motion by John Gray to approve the minutes from 8-4-15, 8-12-15, 8-18-15, 4-28-15, 3-17-15, 3-3-15 and 1-28-15 with changes only to the minutes from 3-3-15. Seconded by David Feldman. Vote 4-0-1

Motion by Christopher Mitchell to adjourn at 9:40pm. Seconded by John Gray. **Vote 5-0-0**