

SELECTMEN'S MEETING MINUTES
March 26, 2013

Members Present: James DeVellis, Chairman
Mark Sullivan, Vice Chairman
Lorraine Brue, Clerk
Lynda Walsh
Ginny Coppola

Others Present: Town Manager Kevin Paicos
Finance Officer Randy Scollins

The meeting was brought to order at 7:00 p.m. by James DeVellis, Chairman. Chairman DeVellis reviewed the agenda.

Citizen's Input

Advisory Committee Member John Spinney had a letter to read to the Board in regards to the Tax Increment Financing (TIF) for Invensys. He has concerns with the proposal and the cost to the town. He is concerned with the 100% exemption for the first four years and would like to see an independent negotiator work with the town. Since this will be the first TIF in town, he feels it will set a baseline for any future TIF's.

Mr. DeVellis stated that this is on the Board's April 2nd agenda, the report of the committee will be presented then.

Resident Frank Mortimer had a concern with the Work Out World Fitness Center at the old Bradlee's Plaza. He feels that they are conducting illegal advertizing on Route 140 with the signage placed there. He also has concerns that they are falsely advertizing a \$10 a month membership as that is not the actual cost as he discovered when he and his wife went to sign up. Mr. Paicos advised him to bring his concerns to the Attorney General Consumer Protection Division or to WBZ's Call for Action. Mr. Paicos has received complaints for others in town also.

Chairman's Update

Mr. DeVellis said that there will be a meeting of the Racino Committee on Thursday. The Agenda for April 2nd will have the TIF, Warrant Articles, Town Manager self-evaluation and an Executive Session for an update on the Sheehan situation. The Agenda for April 16th will have the Planning Board Zoning Articles, a review of the Sexual Abuse Policy and the Board's Town Manager evaluations.

FY14 CIP Budget

The Capital Improvement Planning Committee which includes Mr. Paicos, Randy Scollins, Deb Spinelli, Mr. DeVellis, Larry Thomas and Roger Hill met recently and has their recommendations for the CIP budget for FY14.

They found that they were able to fund most of the department's requests this year. The Board needs to vote on this budget, it will then go to the Advisory Committee and then Town Meeting.

Mr. Scollins explained the process that the Committee uses for funding requests. The Department Heads make presentations to the Committee and the members then rank the requests. The Committee then puts the requests in priority order and recommends funding sources as to not over commit the town. The Committee then discusses and votes on each request.

Mr. DeVellis reviewed the list which includes requests from the IT, Police, Fire, Public Safety, Highway, Council on Aging, Schools, Water and Sewer. The total of the requests is \$3.6 million. Funding Sources are also included to offset this amount.

There was a question as to what Overlay Surplus as a funding source is. Mr. Scollins explained that it is a reserve amount against taxes for exemptions and abatements. This \$50,000 is amounts left over from previous years that have become available.

Some items that were not funded such as Thermal Imaging Cameras for the Fire Department and a mini excavator for the DPW may put in a request again next year.

Ms. Coppola questioned why the Town Hall repairs were not included. Mr. Paicos explained that the Committee discussed these repairs and decided not to fund something that may end up being renovated or replaced. Over the years, not a lot of maintenance was done to the building. There will be discussions on the Town Hall after the Town Meeting for three ways to proceed; rehab, rebuild or lease a new space. The discussions will be held to get this to Fall Town Meeting.

Ms. Brue questioned the need for the replacement of the telephone system. Mr. Scollins explained that there are different phone systems in the different town buildings and the schools. This is not always conducive for business. There are approximately 437 phones in town with 360 at the schools and 77 for town departments. This proposal does not include Public Safety. Currently the town is using a Centrex System which costs approximately \$50,000 per month. This proposal would eliminate the Centrex System and replace it with fiber optics which would have maintenance costs of approximately \$11,000 per year. The start up costs is \$215,000 but the goal is for the town to make that back in five to six years. The town also uses three different email systems right now; this would consolidate those systems also. The main server would be in the bunker at the high school.

Ms. Walsh wanted to know where Free Cash comes from. Mr. Scollins explained that this is an amount generated each year as all revenue is not fully budgeted by the departments. Local receipts and the underspending of budgets generate this amount. Free Cash was used for the past few years for the operating and capital budgets due to cuts in state aid, but has been replenished through new developments in town. There

will still be approximately \$1.4 million in Free Cash reserves after \$1.3 million is used for the Capital Budget requests.

Many of these requests were not able to be funded for many years. Mr. Scollins reviewed the funding sources. Ms. Brue noted that the DPW request for the bucket truck is on the list again. DPW Director Roger Hill stated that this is to replace a bucket truck that is thirty years old, this request had been on the list for 6-7 years. It is a safety concern as the truck is used by the DPW workers for trimming around wires, taking down trees, etc. The town does save money by taking the trees down themselves instead of hiring contract workers.

A motion to approve the FY14 CIP budget in the amount of \$3,647,576 was made by Mr. Sullivan and seconded by Ms. Brue. **The motion carried 5-0-0.**

FY14 Operating Budget

The budget was discussed at the last meeting. The Board voted to reduce the HR budget so Mr. Paicos stated that he moved the \$9,975 to the Board of Health budget to pay for the additional inspector as discussed at the last meeting.

Ms. Brue asked if the police position will be included. Mr. Paicos stated that this is on the April 16th agenda. The position is needed as the town is below the per capita standards and is spending substantial overtime for staffing. The new position will be \$75,000 which will result in overtime being cut \$50,000.

Chief O'Leary stated that the Koff report recommended the town have 35 officers so they are moving ahead with the request for three positions. The number of calls warrants more staff. The department is not able to do many preventative activities due to low staff numbers. The town does receive mitigation money from Patriot's Place in the amount of \$140,000 per year; this will end in the next 4-5 years.

The Board would like to see a comparison of costs from before and after the consolidation of the DPW.

A motion to approve the Town Manager's recommended operating budget of \$59,490,010 was made by Ms. Brue and seconded by Mr. Sullivan. **The motion carried 5-0-0.**

Action Items

Bill Yukna of the Building Committee needs an amendment to the motion that was taken at the last meeting in regards to the Burrell School Statement of Interest to the Mass School Building Authority. The motion needs to be revised to reflect that the form will be submitted by April 10th and not to refer to the form that was prepared on February 25th as there have been edits done since then.

A motion to accept the resolution and to approve the revised Statement of Interest Form to the Mass School Building Authority to be submitted by April 10, 2013 was made by Mr. Brue and seconded by Mr. Sullivan. **The motion carried 5-0-0.**

The minutes of March 19th were reviewed.

A motion to accept the minutes of March 19, 2013 as amended was made by Ms. Walsh and seconded by Mr. Sullivan. **The motion carried 5-0-0.**

Hackie License Application renewals have been submitted by Donald Marco and Ramaswamy Kortagere. They have been reviewed by the Police Department.

A motion to renew the Hackie License for Donald Marco was made by Ms. Brue and seconded by Mr. Sullivan. **The motion carried 5-0-0.**

A motion to renew the Hackie License for Ramaswamy Kortagere was made by Ms. Brue and seconded by Mr. Sullivan. **The motion carried 5-0-0.**

The Town needs to renew the Animal Inspector each year by April 1st. An application to re-appoint Sue Thibedeau had been submitted.

A motion to approve the appointment of Sue Thibedeau as the Foxboro Animal Inspector was made by Mr. Sullivan and seconded by Ms. Brue. **The motion carried 5-0-0.**

A Common Victuallers License application has been submitted by Cupcake Charlie's at 262 Patriot Place.

A motion to approve a Common Victuallers License for Cupcake Charlie's at 262 Patriot Place was made by Mr. Sullivan and seconded by Ms. Brue. **The motion carried 5-0-0.**

The Warrant for the Special State Primary to be held on April 30, 2013 needs approval.

A motion to approve the Warrant for the Special State Primary to be held on April 30, 2013 from 7:00 a.m. to 8:00 p.m. at the John J. Ahern Middle School was made by Mr. Sullivan and seconded by Ms. Walsh. **The motion carried 5-0-0.**

There will be training for the National Incident Management System on April 1st from 6:30 to 9:30 at the Public Safety Building. Any person who might volunteer in an emergency situation is encouraged to attend. Call the Board of Health office for more information.

The Planning Board held a Public Hearing on the Compost Site on March 21st. An agreement was reached between the Planning Board, Conservation and Tree Tech and the Compost Site will be opening on April 1st as scheduled.

A motion to adjourn the meeting to enter into Executive Session and not return to regular session at 8:32 p.m. was made by Ms. Walsh and seconded by Mr. Sullivan.
The motion carried 5-0-0.

Respectfully Submitted,

Diana Gray