

**Town of Foxborough
40 South Street
Foxborough, MA 02035
(508) 543-1219**

APPLICATION FOR TOWN COMMON PERMIT

Date: _____

Applicant Name: _____

Address: _____ Phone #: _____

Contact/Sponsor Name: _____

Address: _____ Phone #: _____

Event Date: _____ Start Time: _____ End Time: _____ # of people expected _____

Clearly describe your event in detail and please include a map of your set-up plan on The Common: *(Attach an additional sheet if more space is required)*

Does your event involve serving/selling/giving away food or beverages?

Yes _____ No _____

If yes, please contact the Board of Health at 508-543-1207 and have the Health Agent sign below.

Also, depending upon the number of expected participants and the length of your event, a port-a-john may be required by the Board of Health for use by the public.

Health Agent Signature _____

Does your event involve the erecting of a tent(s), staging or signage?

Yes _____ No _____

If yes, please contact the Inspections Department at 508-543-1206 and have the Building Commissioner sign below:

Inspections Department Signature _____

Will there be any use of propane tanks or other flammable materials?

Yes _____ No _____

If yes, please contact the Fire Department at the Public Safety Building and have the Fire Chief or Deputy Fire Chief sign below:

Fire Department Signature _____

Do you expect large crowds in excess of 200 participants?

Yes _____ No _____

If yes, please contact the Police Chief to have him review and assess the plans for public safety at the event and have the Police Chief sign below:

Police Department Signature _____

Please note:

ALL REQUIRED SIGNATURES MUST BE OBTAINED BEFORE SUBMISSION OF THIS APPLICATION TO THE TOWN MANAGER FOR APPROVAL

If you are inviting the “general public” to this event you will need to complete a PUBLIC EVENT application.

- Applicants are responsible for trash pickup and removal and the Department of Public Works request that trash containers not be moved.
- If you require electricity or plan to set up any equipment, you need to contact the Department of Public Works.
- No Vehicles are allowed on the Town Common.

Applicant Signature: _____

OFFICE USE:

Approved:

Conditions:

TOWN MANAGER

TOWN OF FOXBOROUGH
Indemnification Agreement

For and in consideration of the use the premises located at the _____ (name of facility) _____, Foxborough, MA, (the "Premises"), and other good and valuable consideration, the payment, receipt and sufficiency of which is hereby acknowledged,

Name: _____
Address: _____ Tel. No. _____
Organization: _____ Tel. No.: _____
Address: _____

(hereinafter the "Applicant") hereby agrees to indemnify and save harmless the Town of Foxborough, and all their past, present and future officers, officials, agents, servants, employees, attorneys and their respective predecessors, successors, assigns, heirs, next of kin, executors and administrators hereinafter collectively referenced as the (the "Town") against any and al injury, loss or damage and any and all claims for injury, loss or damage, of whatever nature caused by or resulting from, or claimed to have been caused by or to have resulted from any act, omission or negligence of the Applicant or anyone claiming under the Applicant (including, but without limitation officers, agents, servants, invitees, guests, students, volunteers, of the Applicant and employees and contractors of the Applicant), at or about the Premises.

This indemnity and hold harmless agreement shall include indemnity against all costs, expenses and liabilities incurred in connection with any such injury, loss or damage or any such claim, or an proceeding brought thereon or the defense thereof. If the Applicant or anyone claiming under the Applicant or the whole or any part of the property of the Applicant or anyone claiming under the Applicant shall be injured, lost or damaged by theft, fire or steam or in any other way or manner, no part of said injury, loss or damage is to be borne by the Town or its agents unless solely caused by the gross negligence or willful misconduct of the Town.

Applicant and/or its caterer(s) and/or contractors, shall deliver to the Town prior to commencing use of the Premises certificate(s) of insurance indicating coverages and limits as follows:

1. Commercial General Liability including Products/Completed Operations
Commercial Single Limit for Bodily Injury and Property Damage:
\$1,000,000 Each Occurrence
\$2,000,000 Annual Aggregate
2. Liquor Liability
\$1,000,000 Each Occurrence
\$2,000,000 Annual Aggregate
3. Workers Compensation Insurance including Longshoremen's and Jones Act coverage
Waiver of Subrogation
Statutory Benefits – State of Hire
Employers Liability
\$500,000 Each Person for Injury by Disease
\$500,000 Policy Limit for Injury by Disease
\$500,000 Each Person for Injury by Accident
4. Coverage must be written with carriers authorized to do business in the Commonwealth of Massachusetts, and rated as A- or better by Best's Rating Service or equivalent.

The certificate(s) should name the Town of Foxborough as additional insured for General Liability and Liquor Liability. The certificate(s) should also indicate that in the event of cancellation of any of the

Applicant is advised that failure to maintain such commercial general liability insurance may result in Applicant being subject to potential liability for claims arising under or through the use of the Premises.

Applicant shall, at its own cost and expense, with counsel approved by the Town defend any and all suits and actions (just or unjust) which may be brought against the Town or in which the Town may be impleaded with others upon any such above-mentioned matter, claim or claims, unless such other suit or action is the direct result of Town's negligence. The Applicant agrees that it shall not file any claim, complaint, charge or lawsuit against the Town for any matter, claim or incident, known or unknown, which occurs or arises out of Applicant's use of the Premises.

APPLICANT

Date: _____

By: _____ (Applicant)
_____ (Title)

TOWN OF FOXBOROUGH

Date: _____

By: _____
(duly authorized signature)